

POLICY AND RESOURCES COMMITTEE

Thursday 4 December 2014 at 6.30 pm

Council Chamber, Ryedale House, Malton

Agenda

1 Emergency Evacuation Procedure

The Chairman to inform Members of the Public of the emergency evacuation procedure.

2 Apologies for absence

3 Minutes of the meeting of the Policy and Resources Committee held on 25 September 2014

(Pages 3 - 8)

4 Recommendations from the meeting of the Resources Working Party on 20 November 2014

(Pages 9 - 12)

5 Minutes of the meeting of the Commissioning Board held on 20 March 2014

(Pages 13 - 20)

6 Urgent Business

To receive notice of any urgent business which the Chairman considers should be dealt with at the meeting as a matter of urgency by virtue of Section 100B(4)(b) of the Local Government Act 1972.

7 Declarations of Interest

Members to indicate whether they will be declaring any interests under the Code of Conduct.

Members making a declaration of interest at a meeting of a Committee or Council are required to disclose the existence and nature of that interest. This requirement is not discharged by merely declaring a personal interest without further explanation.

PART 'A' ITEMS - MATTERS TO BE DEALT WITH UNDER DELEGATED POWERS OR MATTERS DETERMINED BY COMMITTEE

- 8 **Review of the Economic Action Plan and major projects** (Pages 21 - 44)
- 9 **Anti-Social Behaviour, Crime and Policing Act 2014** (Pages 45 - 50)
- 10 **Delivering the Council Plan** (Pages 51 - 58)
- 11 **Revenue Budget Monitoring Report** (Pages 59 - 62)

PART 'B' ITEMS - MATTERS REFERRED TO COUNCIL

- 12 **Localisation of Council Tax Support Scheme Approval** (Pages 63 - 72)
- 13 **Joint Committee and/or Combined Authority for York, North Yorkshire and East Riding** (Pages 73 - 90)
- 14 **Timetable of meetings 2015 - 2016** (Pages 91 - 94)
- 15 **Any other business that the Chairman decides is urgent.**

Policy and Resources Committee

Held at Council Chamber, Ryedale House, Malton
on Thursday 25 September 2014

Present

Councillors J Andrews, Arnold (Vice-Chairman), Bailey, Clark, Mrs Cowling (Chairman), Fraser, Ives, Mrs Keal and Walker

By Invitation of the Chairman:

Overview & Scrutiny Committee Observers: Cllrs Cussons and Raper

In Attendance

Jill Baldwin, Simon Copley, Jos Holmes, Phil Long, Bridget Skaife and Janet Waggott,

Minutes

13 **Apologies for absence**

Apologies were received from Councillor Legard.

14 **Minutes of the meeting of the Policy and Resources Committee held on 19 June 2014**

Decision

That the minutes of the meeting of the Policy and Resources Committee held on 19 June 2014 be approved and signed by the Chairman as a correct record.

Voting record

6 votes for
2 abstentions

15 **Minutes of the meeting of the Commissioning Board held on 20 March 2014**

Decision

That it be requested that the recording for the Commissioning Board held 23 January 2014 minute no.40 be checked as it was agreed that this minute would be revised to include amendments and corrections on the leisure specification.

That the minutes for Commissioning Board 20 March 2014 be reviewed and brought back for approval following this work.

Voting record

3 votes for
2 votes against
3 abstentions

16 **Minutes of the Community Grants Working Party held on 15 September 2014**

Decision

That the recommendations in the minutes of the meeting of the Community Grants Working Party held on 15 September 2014 be approved.

Voting record

4 votes for

3 abstentions

17 **Minutes of the Resources Working Party held on 11 September 2014**

Decision

That the recommendations in the minutes of the meeting of the Resources Working Party held on 11 September 2014 be approved.

Voting results

5 votes for

4 abstention

18 **Minutes of the Constitution Working Party held on 21 August 2014**

Decision

That the recommendations in the minutes of the Constitution Working Party held on 21 August 2014 be approved.

Vote – unanimous

19 **Urgent Business**

There were no items of urgent business.

20 **Declarations of Interest**

There were no declarations of interest.

PART 'A' ITEMS - MATTERS TO BE DEALT WITH UNDER DELEGATED POWERS OR MATTERS DETERMINED BY COMMITTEE

21 **Statement of Accounts 2013 - 2014**

Considered – Report of the Finance Manager (s151).

Decision

Approve the Statement of Accounts 2013-2014 including the annual governance statement and authorise the Finance Manager (s151) to sign the letter of representation.

Voting record
9 for

22 Delivering the Council Plan

Considered – Report of the Chief Executive

Decision

That the report be noted.

That the Resources Working Party review performance indicators and bring forward suggestions for changes.

No vote taken on this item.

23 Treasury Management Monitoring Report

Considered – Report of the Finance Manager (s151)

Decision

That the report be received.

Voting record
9 votes for

24 Appointment of substitutes for Resources Working Party

Members were appointed as substitutes to the following Resources Working Party.

Conservatives

Councillors Hope, Bailey and Hicks

Liberal Democrats

Councillor Mrs Shields

Liberals

Councillor Woodward

Independents

Councillors Wainwright and Maud

PART 'B' ITEMS - MATTERS REFERRED TO COUNCIL

25 Constitutional Changes: Electronic submission of Notices on Motion and revision of deadlines for questions on notice

Exempt Information

Resolved

That under Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972 (as amended), that the public be excluded from the meeting for part of this item as there would be a likely disclosure of exempt information.

Decision

That a report be presented to Constitution Working Party on financial delegations to committees

Recommendations to Council

That Council is recommended to approve:

(i) The addition of the wording shown in italics below to Council Procedure Rule 11.1:

Except for motions which can be moved without notice under Rule 12, written notice of every motion, signed by at least two Members, must be delivered to the proper officer not later than *5pm*, eight *working* days before the date of the meeting. These will be entered in a file open to public inspection.

Written notice of motions may be given by email, from a ryedale.gov.uk email address. Signatures are not required in these instances but consent must be received from each Member who has put their name to the motion by e mail from a ryedale.gov.uk email address .

(ii) The addition of the wording shown in italics below to Council Procedure Rule 14.1:

A motion or amendment to rescind a decision made at a meeting of Council within the past six months cannot be moved unless the notice of motion is signed by at least one quarter of the whole number of Members of the Council.

Such notice of motions may be given by email, from a ryedale.gov.uk email address. Signatures are not required in these instances but consent must be received from each Member who has put their name to the motion by e mail from a ryedale.gov.uk email address.

(iii) The addition of the wording shown in italics below to Council Procedure Rule 10.4:

A Member may only ask a question under Rule 10.2 or 10.3 if either:

(a) he/she has given notice in writing of the question to the Proper Officer *not later than 5pm, eight working days before the date of the meeting*; or

(b) the question relates to an urgent matter, he/she has have the consent of the chairman to whom the question is to be put and the content of the question is given to the Proper Officer by *12 noon* on the day of the meeting. *An urgent matter must be one which the Member could not have reasonably known about eight working days before*

the date of the meeting and which must be dealt with before the next ordinary meeting of Council.

Voting record

7 votes for
1 vote against
1 vote abstain

26 **Budget Strategy**

Considered – Report of the Finance Manager (s151)

Recommendations to Council

That Council is recommended to approve the following strategy for the preparation of the 2015/2016 budget.

- i. Proposals to be brought forward for a 1.99% increase in Council tax;
- ii. Increases in fees and charges to be 3.5% - 4.5% on a cost centre heading basis excluding VAT and only those charges officers recommend above or below this figure to be considered by the relevant policy committee, with a report on fees and charges to include information on all increases over 1% over the last four years.
- iii. Efficiencies to be maximised; and
- iv. The use of New Homes Bonus in line with the medium term financial plan

Voting record

6 votes for
3 votes against

27 **Any other business that the Chairman decides is urgent.**

There being no other business, the meeting closed at 8.15pm

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Public Document Pack Agenda Item 4

Resources Working Party

Held at Meeting Room 1, Ryedale House, Malton
on Thursday 20 November 2014

Present

Councillors J Andrews, Arnold, Clark, Mrs Cowling (Chairman), Mrs Frank, Mrs Goodrick, Hope (as substitute for Ives) and Walker

In Attendance

Beckie Bennett, Peter Johnson, Phil Long and Janet Waggott

Minutes

66 **Apologies for absence**

Apologies for absence were received from Councillor Ives (Councillor Hope as substitute).

67 **Minutes of the Meeting of the Resources Working Party Held on 11 September 2014**

Decision

That the minutes of the Resources Working Party held on 11 September 2014 be approved and signed by the Chairman as a correct record.

68 **Urgent Business**

There were no items of urgent business.

69 **Declarations of Interest**

The following interests were declared:

Councillor Arnold declared a personal non-pecuniary but not prejudicial interest in agenda item 8 (NYCC Library service consultation) as a volunteer for Helmsley Library.

Councillor Clark declared a personal non-pecuniary but not prejudicial interest in agenda item 8 (NYCC Library service consultation) as a North Yorkshire County Councillor.

70 **Draft Capital Programme**

Considered – Report of the Finance Manager (s151).

Recommendation

That the report be noted.

71 **Localisation of Council Tax support scheme 2015/16**

Considered – Report of the Finance Manager (s151).

Recommendation

That the report be noted.

72 **York, North Yorkshire and East Riding LEP - Local Governance**

Considered – Report of the Chief Executive's Group North Yorkshire and York.

Recommendation

That the report be noted.

73 **NYCC Library service consultation**

Considered – Consultation document from North Yorkshire County Council.

Recommendation

That the report be noted.

74 **Garden waste options for charges 2015/16 and 2016/17**

Considered – Report of the Corporate Director.

Recommendation

That the report be noted including noting the charges for the service as approved at October 31 Council 2013.

75 **Financial management information**

Considered – Report of the Finance Manager (s151).

Recommendation

That the report be noted.

76 **Capital monitoring**

Considered – Report of the Finance Manager (s151).

Recommendation

That the report be noted.

77 **Capital Programme progress report**

Considered – Report of the Finance Manager (s151).

Recommendation

That the report be noted.

78 **NHB Reserve**

Considered – Report of the Finance Manager (s151).

Recommendation

That the report be noted.

79 **Any other business that the Chairman decides is urgent.**

There being no other business, the meeting closed at 8.20pm.

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Public Document Pack Agenda Item 5

Commissioning Board

Held at Council Chamber, Ryedale House, Malton
on Thursday 20 March 2014

Present

Councillors J Andrews, Arnold (Chairman), Clark, Fraser (Vice-Chairman), Hope,
Mrs Hopkinson, Mrs Sanderson, Walker and Windress

Overview and Scrutiny Committee Observer: Councillor Wainwright

In Attendance

Fiona Brown, Gail Cook, Jos Holmes, Nicki Lishman, Phil Long and Yvette Turnbull

Minutes

39 Apologies for Absence

Apologies for absence were received from Councillors Hicks and Mrs Keal.

40 Minutes of Meeting held on 23 January 2014

Decision

That the minutes of the meeting of the Commissioning Board held on 23 January 2014 be approved and signed by the Chairman as a correct record, subject to it being noted that suggested amendments and corrections, some of them technical, had been made and agreed at the meeting regarding approval of the leisure specification. The suggested amendments and corrections include clarifications regarding the position of the car park at Derwent Pool being across the road, removal of reference to Indoor Bowls, technical alterations to tables regarding water quality and clarification regarding the key usage numbers provided by CLL.

41 Declarations of Interest

Councillor Windress declared a personal non pecuniary but not prejudicial interest in Item 6 as his employer was mentioned in the report. Councillor Fraser and Mrs Sanderson declared a personal non pecuniary but not prejudicial interest in Item 6 as they had businesses in the creative economy sector.

42 Urgent Business

There were no items of urgent business.

PART TWO - A Items dealt with under delegated powers or matters determined by the Board

43 Creative Economy Commissioning - 2014 / 2015 Commissions

Considered – Report of the Head of Economy and Infrastructure.

Decision		
That the following Commissions were approved for 2014/15 and officers were requested to provide a written report of the measurable outcomes of the Year 1 projects, following officer assessment in June/July 2014:		
Project	Lead Partner	Amount
Festivals Collaboration	Galtres Festival	£10,000
Northern Creative 'hub'	Helmsley Arts Centre	£15,000
Promoting Ryedale's Heritage offer	Ryedale District Council (in partnership with Ryedale Heritage Partnership)	£7,500
Pilot / small scale commissions	Ryedale District Council	£4,000
Maximising local economic benefit from performing arts.	Rural Arts North Yorkshire	£9,300
Supporting arts businesses	Ryedale Artworks	£10,000

44 **Exempt information**

Resolved

That Section 100A of the Local Government Act 1972 the press and public from the meeting during consideration of the following item as there will be a likely disclosure of exempt information as it is considered that the public interest in maintaining the exemption is considered to outweigh the public interest in disclosing the information.

45 **Minutes of the Community Grants Working Party held on 11 March 2014**

Considered – Minutes of the Community Grants Working Party held on 11 March 2014.

Decision	
i.	That the following awards, as listed below be granted.
ii.	That the Commissioning Board requested officers to investigate the longer term sustainable funding of the Ryedale Food Bank with other partners.

Recipient	Project	Ref	Award/Percentage	Condition/Reason for Refusal
Kirkdale United Football Club	Marking Machine	EC15	£200 – 40%	Standard grant conditions.
Appleton-le-Moors	Appleton-le-Moors and	EC16	£400 – 100%	Standard grant conditions.

Village Hall	The Great War Book			RDC logo and acknowledgement on the book. Consideration to be given to additional potential outlets where visitors, people researching family history etc can purchase it. Copy of book to be lodged at Ryedale Folk Museum archive. Copy of the book to be submitted to RDC with a short report on the project. RDC Local Member to be invited to any launch event for the book. Agree appropriate evaluative measures with the Creative Economy Officer <i>before</i> the project commences.
Thixendale Cricket Club	Sight Screens	EC17	£600 – 20%	Standard grant conditions.
Beck Isle Museum	Low Energy Lighting	EC18	Deferred	Members would prefer to see an application with a broader scope to deliver more of the elements of the green audit. Advice from RDC is available in this respect.
Hutton-le-Hole Bowls Club	Purchase of new lawn mower	EC19	£500 – 37%	Standard grant conditions.
Sheriff Hutton Bridge Cricket Club	Purchase of cricket nets	EC20	£2700 – 16%	Standard grant conditions.
Terrington Village Hall & Recreation Ground Trust	Playground	EC21	£2500 – 14%	Standard grant conditions. RDC to be acknowledged by the permanent display of a plaque and the logo to be on any online or printed material.

				RDC Ward Member to be invited to attend any official opening event.
Westow Cricket Club	Phase III	EC22	Refused	Clarification is required on the club's financial position and the impact on the project cash flow forecast of the recent bequest.
Helmsley Recreation Charity	Public Toilets upgrade	EC23	£2000 – 15%	Standard grant conditions. Building Regulation approval be obtained.
Ryedale Foodbank	Project Worker	EC24	£5000 – 16%	Standard grant conditions. RDC to be acknowledged on any print or online material. Monitoring information on the food parcels reported to the Steering Group. Ensure that the grant is placed in a separate account to ensure transparency and that it is not used for any other purpose. The Annual Voucher Report to be more detailed, as specified by the Senior Housing Options Officer
Community of Duggleby	Duggleby Community Garden	EC25	£846 – 44%	Standard grant conditions. RDC to be acknowledged on any online or printed material and by the permanent display of a plaque. Ward Member to be invited to attend any opening event. A short report to be submitted on progress of the project.
Settrington	Kitchen	EC26	£1000 – 12%	Standard grant

Village Hall Trust	refurbishment				conditions. RDC Ward Member to be invited to attend any official event. RDC to be acknowledged by the permanent display of a plaque and logo to be on any online or printed material.
Live Music Now	Songs and Scones	EC27	£3300 – 25%		Standard grant conditions. RDC logo and acknowledgements on all material produced in connection with the project, both online and in print. RDC Members to be invited to attend Songs & Songs session. Short evaluative report to be submitted upon completion.
Ryedale Community Garden Group	Ryedale Community Garden	EC28	£600 – 60%		Standard grant conditions. RDC to be acknowledged on all printed and online material and by the display of a permanent plaque. Ward Member to be invited to any official opening event. Evidence that all necessary Safeguarding Policies are in place prior to commencement of work in the garden. Evidence that Ryedale School have allocated the land for the use of the Community Garden Group. An agreement to be drawn up between Ryedale School and Ryedale Community Garden Group to

				ensure continued community use. This is to be submitted <i>prior</i> to payment of the grant.
Gilling BJJ	Ju-Jitsu for All	EC29	Deferred	Members felt this project required further development and match funding from additional sources. Advice is available from RDC in this respect.
Friar's Hill Stables Project	Stables project	EC30	Refused	Further work is sought on the separation of the community project and the private business objectives. Advice is available from RDC in this respect.
Community Counselling	Community based outreach service	EC31	£3500 – 18%	Standard grant conditions. Monitoring report for the outputs at Kirkbymoorside Surgery.
Wrelton Village Hall	Insualtion and woodworm treatment	EC32	£483 – 55%	Standard grant conditions. RDC to be acknowledged on any online or printed material and by the permanent display of a plaque. RDC Ward Member to be invited to attend any official village hall event.
Ryedale Voluntary Action	Rural Communities Project facilitator	EC33	£2000 – 10%	Standard grant conditions. Match funding in place. Funding package not to include core RVA costs.

As this was the last scheduled meeting of the Commissioning Board, Councillor Clark proposed and Councillor Walker seconded a vote of thanks to Councillor Arnold, Chairman of the Commissioning Board for his service.

Upon being put to the vote, the result was unanimous.

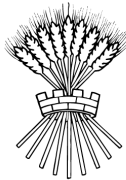
Resolved

That Councillor Arnold, Chairman of the Commissioning Board, be thanked for his service to the Board.

47 Any other business that the Chairman decides is urgent

There being no items of urgent business the meeting closed at 7.40 pm.

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PART A:	MATTERS DEALT WITH UNDER DELEGATED POWERS
REPORT TO:	POLICY AND RESOURCES
DATE:	4 DECEMBER 2014
REPORT OF THE:	HEAD OF ECONOMY AND INFRASTRUCTURE JULIAN RUDD
TITLE OF REPORT:	2014 REVIEW OF ECONOMIC ACTION PLAN AND MAJOR PROJECTS
WARDS AFFECTED:	ALL

EXECUTIVE SUMMARY

1.0 PURPOSE OF REPORT

- 1.1 To update Members on progress made in implementing the Ryedale Economic Action Plan 2012-15 and agree the proposed update to the priority actions to reflect this progress and current circumstances, in advance of a full review of the REAP in 2015.
- 1.2 To update Members on progress with the 'Major Economic Projects' approved at Policy and Resources Committee in 2013/14 (minutes 9, 72 and 73 refer).

2.0 RECOMMENDATION

- 2.1 It is recommended that:

Members note the progress made in implementing the Ryedale Economic Action Plan 2012-15 and agree the updated priority actions, in advance of a undertaking a full review of the REAP in 2015.

3.0 REASON FOR RECOMMENDATION

- 3.1 To update Members on progress made in the implementation of the Ryedale Economic Action Plan and 'Major Projects' and update to the priority actions to reflect this progress and current circumstances.

4.0 SIGNIFICANT RISKS

- 4.1 As detailed in Annex A, there are no significant risks associated with this report given that no funding allocations are being proposed to particular projects at this stage.

5.0 POLICY CONTEXT AND CONSULTATION

5.1 Council Aim 2: To create the conditions for economic success in Ryedale:

REPORT

6.0 REPORT DETAILS

6.1 The Ryedale Economic Action Plan was adopted by Council in July 2012. (Minute 66 refers.) The Plan is operational for the period 2012-2015, after which it will require a full review as part of rolling forward the Plan. It can be accessed via:

[http://www.ryedale.gov.uk/attachments/article/433/Ryedale Economic Action Plan Final web.pdf](http://www.ryedale.gov.uk/attachments/article/433/Ryedale_Economic_Action_Plan_Final_web.pdf)

6.2 The Action Plan contains 46 individual actions (with an additional 5 Visitor Economy specific actions, Community and Community Transport actions in the Unit's Service Delivery Plan.) Progress and performance on all these individual actions is monitored via the Council's *Covalent* performance management system. A summary report generated from this system is attached in Appendix B. Members are able to view this utilising the weblink and password at any time, which will also enable previous 'latest notes' to be viewed.

6.3 Significant progress has been made in achieving many actions during the last calendar year. Notable highlights include:

- Significant investment by employers to expand in Ryedale, with strong support provided by Ryedale as the planning and economic development authority. McKechnies (Pickering), the Yorkshire Baker (Norton), the Edenhouse Business Park and Agri-Business Park (including relocation of Malton's Livestock Market), Swinton Grange Business Park and the Ryedale Exhibition and Leisure Village (Pickering) have all been key examples where the Council's support and partnership approach has or is leading to major investment and jobs.
- Use of £25K of New Homes Bonus funding to contribute to the costs of developing a business case is allowing important progress to be made in unlocking 800 potential jobs at the NAFIC (National Agri Food Innovation Campus, previously referred to as FERA) site at Sand Hutton. This Ryedale 'Major Projects' funding is also allowing a partnership approach with North Yorkshire, Scarborough and York Council's to identify improvement schemes on the A64 following the signing of a Memorandum of Understanding by the Authorities and the LEP and Highways Agency to progress investment in this key route. (£20K NHB invested in this project.) Alongside this initiative, officers are working with the Highways Agency to support their current Study of upgrading options between Hopgrove and Harton on the A64.
- The Ryedale Employment Initiative (grants to external organisations for apprenticeship support), which has led to the employment of 15 apprentices in Ryedale, to date.
- The Ryedale Business and Skills Initiative (to deliver the actions identified at the 2013 Ryedale Skills Summit), including the hugely successful 'Opportunity Knocks' event in November 2014, which was attended by over 400 local students from all of Ryedale's secondary schools and by over 20 local businesses. However, several companies continue to express concern regarding difficulty in recruiting apprentices locally.
- The RDC Apprenticeship scheme (to employ apprentices at the Council.)

RDC originally employed 8 apprentices, of which 1 went on to secure employment with the Council and 4 are continuing to work on their apprenticeship courses. A further 2 have left to further their college education after gaining their NVQ2 at RDC.

- Funding to support the expansion of Derwent Training Association and enhancement of training equipment. This will support a 27% increase in the number of apprentices starting at DTA each year.
- Continued improvements in close working and communication between the Council and Ryedale businesses.
- Net completion numbers for new homes are 208 in 2012/13 and 224 in 2013/14.

6.4 Officers and Members have ensured that Ryedale issues have remained central to the LEP and Government agendas. Two RDC officers are currently seconded on a part-time basis to the LEP. RDC has continued involvement in issues of importance to local businesses including high speed broadband, York Potash planning application (and associated visitor economy, supply chain and skills strategy) and local schools careers advice and guidance activity.

6.5 There is an amendment at SDP EC 1.2c 'Develop managed workspace and training services at York Road (Malton) potentially in partnership with Derwent Training Association (DTA)'. The development of the managed workspace provision is no longer required. However, Council has recognised that the expansion of DTA is critical to the success of the engineering sector in Ryedale and to skills development locally, through inclusion of DTA expansion as a 'major project'. (Policy and Resources Committee 2014 minute 73 refers.). This action will therefore be changed to reflect the current situation.

6.6 Some projects have become aspirational, rather than clearly or obviously deliverable in the current funding environment, such as public realm projects. However, it is important to retain reference to them in the REAP, to ensure that, should opportunities arise, RDC is ready to enable delivery.

6.7 Whilst most actions are being progressed in accordance with the REAP, some actions have been constrained by factors outside the control of the Council, such as the capacity of partner organisations. These projects will be reviewed as part of the preparation of the next Economic Action Plan.

6.8 **Major Projects**

The 'Major Projects' approved by Council were:

- Malton Livestock Market (£25K Interest Free Loan) (Economic Action Plan reference SDP EC 1.1f)
- Milton Rooms Improvement (£25K) (SDP EC 2.5bii)
- Fera Applied Innovation Campus (£25K) (SDP EC 1.2d)
- A64 Improvement Study (£20K) (SDP 1.4b)
- Malton to Pickering Cycle Route Feasibility Study (£3K) (SDP EC 1.4f)
- Derwent Training Association Expansion (£30K) (SDP 1.2c)

A summary of progress with the 'major projects' is in Annex C.

The Local Growth Deal

6.9 Officers have continued to work closely with the York, North Yorkshire and East Riding Local Enterprise Partnership (LEP) in preparation of submissions for the Local Growth Deal and the ESIF (EU Structural and Investment Fund) Skills Delivery Plan,

which officers anticipate will bring in additional resources in future.

- 6.10 The Growth Deal outcome was announced in July 2014. £110.1 million was secured for the LEP area, to 2021. The York, North Yorkshire and East Riding Growth Deal can be viewed via this link:
https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/32760/2/39_York_and_North_Yorkshire_Growth_Deal.pdf
- 6.11 For specific projects in Ryedale, this translated as an investment of £8.3m in the National Agri-Food Innovation Campus, (based at the FERA site at Sand Hutton). LEP wide projects that will impact directly in Ryedale include £0.3 million revenue funding for a 'business support growth hub' across the LEP area, £24m provisionally allocated to maintaining Category 4 Roads in North Yorkshire Growth Towns (including Malton and Norton) and support for rural housing needs from the Homes and Communities Agency.
- 6.12 Officers are currently preparing a further submission to the LEP for £2.1 million towards highways infrastructure and servicing costs for the planned Eden Camp Livestock Market and Agri Business Park. This will be for submission to the next available round of Local Growth Deal. Officers have also brought together infrastructure information for the LEP's Growth Towns agenda, focussing on Malton and Norton's infrastructure requirements. This is expected to lead to further bids for Local Growth Fund and other sources of financial assistance towards economic growth in Ryedale.
- 6.13 The current Economic Action Plan covers the period 2012 to 2015. Over the next few months, officers will gather the necessary data, research and consultation activity (with businesses and other partners) to fully review the Economic Action Plan so that it can guide the activities of this Council and partners over the period up to 2020. This review will also take into account the priorities of the new local and central administration post May 2015, together with any changes in local governance for the York, North Yorkshire and East Riding LEP area.
- 6.14 However, it is clear that there are a number of specific projects / needs where there is an urgent requirement for progress in advance of a new REAP for 2015-2020:

Priority Actions

- provision of land for local business expansion in northern Ryedale;
- local training and skills provision;
- completion of the two studies currently underway on A64 up-grading and development of business cases for the resulting road improvement schemes;
- funding bids to allow the early implementation of the Eden Camp employment scheme, including relocation of the Malton Livestock Market;
- identification and progression of highway infrastructure upgrade to facilitate the National Agri-Food innovation Campus at Sand Hutton;
- development of future projects to improve Ryedale infrastructure in conjunctions with developers and landowners.
- Continued roll out of high speed broadband access.

7.0 IMPLICATIONS

- 7.1 The following implications have been identified:
- a) Financial
There are no financial implications at this time. It is worth noting however, that

the work officers are undertaking now with the LEP will influence the availability of both capital and revenue funding for economic projects over the next 6 years. Project-specific reports will be brought forward that may require consideration of funding allocations by this Authority.

- b) Legal
There are no legal implications.
- c) Other (Equalities, Staffing, Planning, Health & Safety, Environmental, Crime & Disorder)
Two members of staff are currently seconded part time to the LEP to resource delivery and planning processes.

8.0 NEXT STEPS

- 8.1 Officers will continue to work with the LEP and Ryedale businesses and other stakeholders to ensure that funding bids are submitted and initiatives are progressed to benefit the area and implement the REAP, in particular those projects identified in paragraph 6.14 above.
- 8.2 Preparation of the new Ryedale Economic Action Plan 2015 - 2020 will commence and a draft Plan will be brought forward for consideration by members during 2015.

Julian Rudd
Head of Economy and Infrastructure

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RYEDALE ECONOMIC ACTION PLAN - RISK MATRIX – ANNEX A










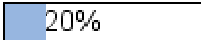
Issue/Risk	Consequences if allowed to happen	Likelihood	Impact	Mitigation	Mitigated Likelihood	Mitigated Impact
Lack of progress with actions due to lack of staff capacity	Actions not completed	3	C	Prioritise activity. Delay some actions if appropriate	3	B
Lack of progress with actions if outwith RDC controls	Actions not completed	4	D	Maintain active dialogue with partners to encourage progress	3	C
Lack of relevance to some priorities, determined in 2012	Actions not relevant to current situation	4	C	Annual refresh to update and amend priorities	2	B
Lack of business and partner engagement	Actions not relevant to local businesses	4	D	Regular liaison with Ryedale Business Forum, FSB, local business groups, Tourism Advisory Board, Ryedale Artworks etc.		
Ryedale budget too small to 'make a difference'	Expenditure on local economic activity would be wasted	4	D	Officers and Members work closely with LEP, Government and neighbouring authorities to ensure local issues and priorities are included in policy and bidding documents. Ryedale budget focused on local priorities.	2	B

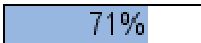
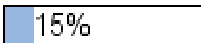


Score	Likelihood	Score	Impact
1	Very Low	A	Low
2	Not Likely	B	Minor
3	Likely	C	Medium
4	Very Likely	D	Major
5	Almost Certain	E	Disaster








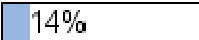




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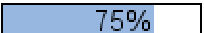







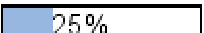



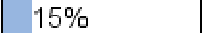


Economic Action Plan












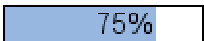


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Status	Code	Title	Desired Outcome	Progress Bar	Latest Note	Major Project
	SDP EC 1	Economic Action Plan Objective A: To have economic structure and supporting infrastructure in place				
	SDP EC 1.1	Provision of employment land				
	SDP EC 1.1a	Through the LDF Employment Land Review ensure businesses have sufficient room for development and growth	A plan to cater for business expansion in Ryedale.		29-Oct-2014 The Sites Document is now being prepared and is due for public consultation in May 2015.	
	SDP EC 1.1b	Provision of information to potential investors	Investors are able to access information about opportunities in Ryedale		30-Oct-2014 Information is available for investors, we work closely with potential investors to understand their needs and can connect them to local developers if required. We can also access information from our work with the LEP- especially around potential funding.	
	SDP EC 1.1c	Investigate potential for investment in industrial sites including employment land at Pickering	Leading to subsequent provision of new serviced employment land for Pickering, in accordance with requirements of the Ryedale Plan		31-Oct-2014 The site adjacent to the A169 continues to be marketed by commercial agents on behalf of the owners, who are seeking a development partner for the site. Officers held discussions with commercial agent and understand there is currently more interest from end-users than from development partners. Officers are also maintaining contact with a company investigating potential development of the site off Outgang Lane, south of Thornton Road Industrial Estate, which could potentially be developed as a third phase of the industrial estate (copies of previous RDC commissioned studies into the site have been provided to the company). Potential development opportunities being kept under review.	








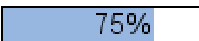






Status	Code	Title	Desired Outcome	Progress Bar	Latest Note	Major Project
					The proposal submitted to the LEP for this project has been combined with others to form a Rural Business-led Growth Scheme within the LEP's Local Growth Deal submission to Government. Any funding available via the LEP would be for 2016/17 at the earliest - funding opportunities will be pursued as appropriate.	
▶	SDP EC 1.1d	Supporting key strategic employers to expand and develop	Ryedale based employers that are growing are able to sustain their growth in Ryedale		03-Jul-2014 Planning support given to build of new office facilities at Swinton Grange and workshop units at Showfiled Lane. Support for RGF5 application by major company. Programme of Member visits to local businesses continues.	
▶	SDP EC 1.1e	Supporting the development of mixed use development on key sites in Ryedale to promote economic development and reduce the housing affordability gap	Mixed use developments facilitated providing employment opportunities and affordable housing		04-Oct-2013 See sub-actions for project updates.	
▶	SDP EC 1.1 e i	Investigate the Woolgrowers / Derwent Park project for employment and mixed use	Development of major strategic mixed-use development site facilitated, incorporating employment opportunities, affordable housing, retail development and potential for improvements to Malton Train Station. Potential to deliver +1200 new homes, 6ha employment land, 6ha retail development		31-Oct-2013 Policy and Resources Committee on 20th June considered a report on the allocation of £100k of Ryedale Development Funding for Major Projects. The report set out, and Members approved, that this project was not recommended for funding at this time. Given the high costs of addressing the major infrastructure requirements (new bridge over the Derwent and the Railway and associated access road) and other significant site constraints it is currently unclear whether the project is deliverable. The project is therefore currently not being progressed as a high priority.	
▶	SDP EC 1.1f	Malton Livestock Market Relocation	The retention and modernisation of the Livestock Market for Ryedale.		12-Nov-2014 Interest-free loan of £25k awarded. The two parties proposing alternative livestock market proposals were made aware of funding opportunity. A single proposal was received from the Malton and Ryedale Livestock Market Company (LMC) relating to a new livestock market facility as part of proposed agri-business park adjacent to Eden Camp, for which Members have approved planning	EMP








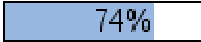





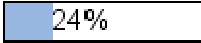
Status	Code	Title	Desired Outcome	Progress Bar	Latest Note	Major Project
					consent. Both parties informed (Sept 2014) that RDC to enter discussions with LMC, with view to agreeing loan terms. Awaiting final details from LMC to then be considered by the Head of Economy and Housing, in consultation with the Chair of P&R, once all the required information is available.	
	SDP EC 1.2	Provision of work space				
	SDP EC 1.2a	Provision of information to investors and businesses regarding availability of workspace, across all sectors in Ryedale	To make our information regarding workspace and commercial property more easily available and to encourage inward investment		30-Oct-2014 The LEP do have plans to have a commercial property portal for the region on their website, which RDC will link into when this is available.	
	SDP EC 1.2b	With partners, ensure the provision of a range of industrial letting units and office type accommodation around Ryedale, including quality accommodation and sites suitable for technology and office sectors. (These may be provided by the private sector)	Ensure good range of provision re industrial units and office type accommodation within Ryedale.		07-Oct-2013 RDC currently has 95% occupation rate. This includes tenancies currently under offer.	
	SDP EC 1.2c	Derwent Training Association Expansion	20,000 - 30,000 sq. ft managed and supported workspace / office space at Malton and / or Pickering		22-Oct-2014 Council (15/05/14) approved £30,000 investment in the DTA expansion project utilising funding from the New Homes Bonus Reserve to enable on-site expansion project to proceed. However, officers are not currently pursuing the development of managed workspace units.	EMP
	SDP EC 1.2d	Connections with Science City York and Food Environment Research Agency - provision of quality commercial scientific laboratories	600 new high quality jobs in Ryedale		13-Nov-2014 Second phase of access study will provide costed project details. This is due for completion March 2015	EMP
	SDP EC 1.3	Housing: to consider the implications of new housing development to the local economy in terms of provision of accommodation for skilled	To ensure that employers are not constrained from attracting employees to work in Ryedale, by lack of appropriate housing.		30-Oct-2014 Work with businesses and planning to incorporate housing stock available for employees within new housing developments.	









Status	Code	Title	Desired Outcome	Progress Bar	Latest Note	Major Project	
		people and local workers					
	SDP EC 1.3a	Liaise with Housing Team to develop and distribute briefing sheet regarding the availability of housing support	Reduce barriers to skilled workers finding housing that they can afford in Ryedale		30-Oct-2014 Details incorporated in the corporate leaflet/website		
	SDP EC 1.3b	Through the LDF, ensure a supply of mixed housing is available in locations in close proximity to market towns	To improve chances of skilled employees finding housing that they can afford close to key employers		29-Oct-2014 The Sites Document is being prepared and will be available for public consultation in May 2015.		
	SDP EC 1.4	Communications and Transport Infrastructure			13-Nov-2014 See sub actions for progress		
	SDP EC 1.4a	Brambling Fields - Norton. Continued development of the A64 junction to open up employment land in Norton	Improve access to employment land in Norton		13-Sep-2012 All notes regarding this project are in SDP 0913 04(a).		
Page 32		SDP EC 1.4b	Further A64 improvements to unlock development potential in key employment areas	Initial feasibility study into potential improvements on the A64 carriageway, in partnership with neighbouring local authorities.		13-Nov-2014 The local authority partnership study into A64 improvements is underway and due for completion in February 2015.	EMP
		SDP EC 1.4c	Lobby and develop high speed broadband and mobile phone coverage to Ryedale's business parks and rural communities and promoting the benefits of this to business	Improve Broadband access throughout Ryedale and in particular to business parks.		29-Oct-2014 Phase 1 of FTTC is nearing completion. Phase 2 of FTTC will start planning for implementation from April 2015 to December 2016. This will complete most of the viable cabinets. SFNY are investigating options for Phase 3, to cover those areas not covered by FTTC, to include wireless broadband. 115 businesses have been through the SFNY business support programme.	
		SDP EC 1.4d	Recognise the importance of Malton rail link and to improve public transport facilities to support the role of Malton and Norton as a transport hub for Ryedale	To support the movement of labour in Ryedale		13-Nov-2014 Although not taken forward as a LEP / RDC major project at this time, this project is included in the Malton and Norton Growth Towns work, as a key infrastructure element for the town.	
		SDP EC 1.4e	A64 Brambling Fields Junction Upgrade	Improvement of A64 Brambling Fields junction to allow egress of eastbound traffic, together with traffic management measures in Malton town centre to encourage through traffic to by-pass the town centres		Works at Brambling Fields are completed. Complimentary measures will follow within Malton and Norton via the NYCC Ryedale Area Committee.	








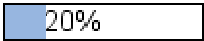



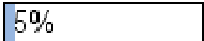








Status	Code	Title	Desired Outcome	Progress Bar	Latest Note	Major Project
	SDP EC 1.4f	Malton to Pickering Cycle Route	A costed proposal to be taken forward for capital funding.		12-Nov-2014 P&R on 03/04/14 awarded £3k towards progression of a Malton to Pickering Cycle Route. Sustrans appointed to undertake feasibility study. Draft report presented at a meeting with officers from E&C and NYCC Highways on 12/11/14. Sustrans to issue a final draft by the end of November. Initial payment of 50% of the fee paid, the final 50% will be paid on completion of a satisfactory final report.	EMP
	SDP EC 1.5	Malton public realm improvements	Improved public realm contributing to revitalised town centre.		04-Oct-2013 See sub-action for updates.	
	SDP EC 1.5 a	Malton Town Centre Public Realm Improvements	Extensive enhancement of public spaces within Malton town centre, including Market Place, Wheelgate, Yorkersgate and Railway Street. Enhanced area will significantly improve conditions for pedestrians and support increased economic activity and visitor numbers.		22-Oct-2014 Bid to LEP for this project (as part of an Accommodating Growth package of interventions for Malton/Norton) not successful as one of the list of projects to be funded in 2015/16. Potential for LEP Growth Deal funding from future years will be kept under review. Officers have provided further information on Malton/Norton's barriers to growth and proposed solutions to the LEP as part of their development of a Growth Towns summary plan.	
	SDP EC 2	Economic Action Plan Objective B: Opportunity for people and business; ensuring Ryedale businesses are at the centre of economic development and local people are equipped with the skills required by our businesses			13-Nov-2014 See sub actions for progress	
	SDP EC 2.1	Maintain economic intelligence	RDC is aware of current economic situation and to prepare for trends		06-Jun-2013 LEP representative now Cllr Tom Fox from SBC. Liaison meetings planned with Cllr Cowling to update on Ryedale priorities.	
	SDP EC 2.1a	Through data management	Awareness of local situation to better target resources		30-Oct-2014 Information from the LEP, job Centre, Stream and other partners can be supplied when required.	
	SDP EC 2.1b	Key Account Management - supporting our key employers	Encourage key employers to remain and expand in Ryedale		30-Oct-2014 Meetings with Ryedale companies through the RAP projects and the forthcoming	







Status	Code	Title	Desired Outcome	Progress Bar	Latest Note	Major Project
					Opportunity Knocks event. Good overall contact with local businesses via business meetings/events across Ryedale.	
▶	SDP EC 2.1c	Horizon scanning for new economic strengths and threats	To maximise opportunities available in Ryedale		29-Oct-2014 2 RDC Officers are seconded to the LEP to support regional activity. Liaison with SBC regarding Potash proposals and UTC. Liaison with WTY regarding visitor economy issues.	
▶	SDP EC 2.2	Ryedale Work and Skills Partnership projects			13-Nov-2014 See sub actions for progress	
▶	SDP EC 2.2a	Apprenticeships development	To encourage, support and promote apprenticeship courses for our local workforce in Ryedale		30-Oct-2014 15 apprentices in place via the RAP project. An event took place at Ryedale School in September promoting apprenticeships and other career pathways. Excellent event over 250 students and parents attended. This is part of our on-going partnership work with NYBEP. Malton school also had an event in October specifically around engineering and science again was very well attended. Several more events are planned with Lady Lumley's and Norton school in the Spring term.	
▶	SDP EC 2.2b	Addressing skills gap for local business (new starters to graduate recruitment)	To provide information about local jobs and careers in Ryedale and work with Ryedale schools to increase their knowledge and relationships with local businesses		30-Oct-2014 Over 23 companies taking part in this year's Opportunity Knocks with several new companies: Marshall Aerospace, Access to Music, Ryetools Ltd, McClarrons Insurance, Third Energy.	
▶	SDP EC 2.2c	Preparing for economic drivers (such as the Off Shore Wind Farm project)	Ryedale businesses are prepared to take new opportunities		13-Nov-2014 Responding to York Potash Planning Application for the project within the NYMNPA and making local businesses aware of supply chain opportunities, career opportunities. Also responding to S106 mitigating activity around a potential reduction in tourism economy and engineering skills shortage.	
▶	SDP EC 2.2d	Influencing schools' enterprise agenda	Improve the ability for local young people to enter the Ryedale workforce into skilled vacancies		30-Oct-2014 Work is underway with the agreed objectives, with NYBEP and is on target. Events have and are taking place, very successfully across the schools with careers and apprenticeships opportunities being promoted. The database of businesses is growing for schools to use for business contacts. We are	





Status	Code	Title	Desired Outcome	Progress Bar	Latest Note	Major Project
					also working on a proposal around assisting with careers advice across the schools and a possible summer business school.	
	SDP EC 2.2e	Skills Summit (linking employers with schools)	enable young people to enter the Ryedale workforce into skilled vacancies.		30-Oct-2014 - Work progressing as per the contract. Briefing note has been written for Members on progress of the different elements of the partnership work.	
	SDP EC 2.3	Supporting the business life cycle			13-Nov-2014 See sub actions for progress	
	SDP EC 2.3a	Supporting new business start ups and improving business survival rates	To provide business workshops and information to assist businesses in their development and expansion or to help them start a business		30-Oct-2014 The LEP recently held an event in York to discuss what types of future provision will be needed for start up businesses in the region. RDC take part in the pop up business cafe's that are held in Ryedale in October and November organised by the LEP.	
Page 35 	SDP EC 2.3b	Support business growth - research, inward investment and export	To ensure businesses can access other organisations easily for specialist help such as UKTI and MAS		30-Oct-2014 RDC recently held a business forum in October which was well attended. UKTI presented which was well received. The open for business leaflet gives a brief summary of Council services that may be of use to a business as well as external organisations. The leaflet is available for businesses from the website to read or download.	
	SDP EC 2.4	Developing the RDC corporate approach to businesses - "Ryedale's a great place to do business"	Provide brief information and contacts about key Council services that businesses may require in one easy to read leaflet and web access point		30-Oct-2014 The open for business leaflet has been completed and gives a brief summary of Council services that may be of use to a business as well as featuring information on external organisations such as MAS and UKTI. The leaflet is available for businesses from the website to read or download.	
	SDP EC 2.4a	Corporate business group to provide a pro active approach to business support	To ensure that all departments in the Council can when possible internally share important business data that will help when working with a particular business		30-Oct-2014 Corporate business intelligence group live, used when appropriate.	
	SDP EC 2.4b	Supporting Local Business Events	Organise events throughout the year to encourage economic activity and investment in Ryedale.		30-Oct-2014 Events are being planned and will be on-going such as further business workshops, The Skills Summit, Opportunity	

Status	Code	Title	Desired Outcome	Progress Bar	Latest Note	Major Project
					Knocks, business forums and tourism meetings over the year rather than just over a 'week'	
	SDP EC 2.4c	Link to existing "Engineering Week"	To work with Derwent Training and other partners to encourage and promote high technology investment and jobs in Ryedale.		30-Oct-2014 RDC support Engineering week and encourage all four schools to attend.	
	SDP EC 2.4d	Supporting businesses through the planning application process and to understand the local development framework	To ensure businesses have all the information they require in a tool kit format to help them through the planning process		29-Oct-2014 This project is not being progresses at LEP level. We have included information in the 'Open For Business' guide regarding planning and have supported key strategic business expansion in pre application discussions.	
	SDP EC 2.5	Sector specific support				
	SDP EC 2.5a	High technology manufacturing - link to land provision and skills provision	Supporting skilled employment in this sector		29-Oct-2014 Support for DTA for training equipment and for expansion plans on current site. Work with individual companies looking to expand on employment land sites in Ryedale.	
	SDP EC 2.5b	Visitor and creative economy - supporting business led initiatives, product development and community owned facilities. Creative economy commissioning project	To ensure that the full economic benefit of our strong creative sector is realised.		06-Jun-2013 Creative Economy Commissioning completed and SLAs issued.	
	SDP EC 2.5b i	Creative Economy Commissioning	To ensure that the cultural organisations are contributing their full economic potential.		29-Oct-2014 2014/15 Creative Economy Commissions issued. Issues with Festivals Collaboration Project are being addressed.	
	SDP EC 2.5b ii	Milton Rooms Redevelopment	Refurbishment and extension to accommodate new creative businesses and improved community space.		12-Nov-2014 P&R on 03/04/14 approved outstanding debt write off, delegated authority for up to £25k development funding (subject to 12 months successful operation and consolidation). Council approved in-principle support to project on 15/5/14. Outline business plan for the proposed option now agreed. Bid to LEP for £500k towards creation of Creative Hub based at the Milton Rooms not successful for 2015/16 - potential for future LEP funding to be kept under review but initial indications not positive.	EMP

Status	Code	Title	Desired Outcome	Progress Bar	Latest Note	Major Project
					MRCT continue to develop capability & have established sub-committees responsible for specific aspects of development including: Development Project; Venue Management & Operations; Programming and Media; Finance and Fundraising; and Governance. Officers providing input into these groups as appropriate. Development sub-cttee developing proposals for phased implementation of pref option. Dull details of proposals to be considered by the Head of Economy and Housing, in consultation with the Chair of P&R, once all the required information is available.	
Page 37 	SDP EC 2.5b iii	Grant to Ryedale Folk Museum for the Harrison Collection	To support and allow the implementation of the Harrison Project, involving the creation of new buildings and facilities to house the Harrison Collection. This will provide a major new 'year-round' tourist attraction, thereby supporting increased economic activity, and provide a significant cultural asset for Ryedale.		03-Nov-2014 Permission to extend the deadline on delivery of Phase 2 to 2020 has been given. The Museum is currently undergoing a full, external, organisational review which includes a review of the Harrison Project Phase 2 and the use of the Harrison Collection itself. The consultants will report initial findings in November 2014. The review has been funded through the Arts Council Museums Resilience Fund, which had originally been committed to an outreach and development project for the Harrison Collection. It is considered that this is a more appropriate use of this investment.	
	SDP EC 2.5c	Social economy - supporting the Coalition Government's localism agenda through social enterprise	To ensure that social enterprises maximise their potential contribution to the local economy.		29-Oct-2014 Event held at CaVCA for CCG and Voluntary Sector Commissioning, following RDC initial support. RDC to support a social enterprise event in 5 market towns to promote growth of this sector.	
	SDP EC 2.5d	Agri Food - local food promotion and food manufacture support	To ensure that opportunity of close proximity to food production can be realised in contribution to local economy.		29-Oct-2014 Support for development of agri - tech business park in Malton. New 'local food' group in Ryedale to be established as part of Tourism Advisory Board.	
	SDP EC 2.5e	Land based industries - working with partners to support businesses within the land based sector	To realise the economic benefit of the land based industries		01-Oct-2013 Research undertaken into requirement for broadband business support for land based industries (excluded from ERDF funded business support package.) Awaiting feedback from NFU, YAS and other partners.	

Status	Code	Title	Desired Outcome	Progress Bar	Latest Note	Major Project
	SDP EC 2.6	Market Towns - promotion of vital and viable town centres through engaging with local businesses and supporting private sector initiatives			29-Oct-2014 The Ryedale Market Towns promotion group has met throughout the year to discuss and implement initiatives including the Ryedale Market Towns visitor leaflet, promotion of 8 local markets and Ryedale Cycle Trail.	
	SDP EC 2.6 a	Malton & Norton	Malton and Norton are able to develop community or business based projects and promote viable and vital market towns.		30-Oct-2014 MNAP recent meeting reviewed the last few years activity and will be looking at new projects to be involved with. Some of the Portas money is still available to be allocated.	
	SDP EC 2.6 b	Pickering	Pickering is able to develop community or business based projects and promote viable and vital market towns.		30-Oct-2014 A new Chamber of Trade is being considered for Pickering.	
	SDP EC 2.6 c	Kirkbymoorside	Kirkbymoorside are able to develop community or business based projects and promote viable and vital market towns.		30-Oct-2014 Kirkbymoorside are taking part in the 5 Towns promotional project - to collectively market the 5 Towns.	
	SDP EC 2.6 d	Helmsley	Helmsley are able to develop community or business based projects and promote viable and vital market towns.		30-Oct-2014 The visitor Information point has been established in the town, which was in place to support Yorkshire Day. RDC Officers also attend the Helmsley Business meetings when appropriate.	
	SDP EC 2.7	Sustainable business - promoting the green economy for business growth	Supporting the low carbon agenda and maximising economic potential of low carbon technologies to our area.		13-Nov-2014	
	SDP EC 2.7a	Review the "green" jobs research to identify priorities for Ryedale	To maximise potential for this sector in Ryedale		13-Nov-2014 No further progress to date due to capacity issues	
	SDP EC 3	Support for the visitor economy				
	SDP EC 3.1	Review the Tourism Commissioning outcomes on an annual basis and determine most effective delivery options for the promotion of Ryedale	Ensure the maximum economic return on RDC investment in the visitor economy.		29-Oct-2014 Tourism Commissions for 2014/15 have been issued.	
	SDP EC 3.2	To target product development initiatives and campaigns to contribute to the visitor economy	To maximise the number of tourism marketing campaigns across Ryedale whilst ensuring a good proportion of local businesses contribute to each of the		29-Oct-2014 Campaign literature printed and distributed towards relevant target markets. Howardian Hills AONB outdoors leaflet to be merged into wider Outdoors guide due to	

Status	Code	Title	Desired Outcome	Progress Bar	Latest Note	Major Project
			initiatives.		limited participation from stakeholders.	
✓	SDP EC 3.3	To review the visitor information product including TIC provision, website development and quality assurance processes	Refresh tourism strategy to focus on delivering visitor information across district using various methods.		<p>29-Oct-2014 Visitor Information Points established in Helmsley and Malton with annual review in place. Particularly pleased with Helmsley location as it has improved footfall to the participating business whilst improving information provision on arrival in the market place. Further locations could be explored in relation to improving the coverage of information provision across the district.</p> <p>Annual Ryedale Visitor Value and Volume statistics report 1% increase in value to the district - the full report can be found at http://www.ryedale.gov.uk/attachments/article/699/Ryedale_Tourism_Economic_Impact_Estimates_2013.pdf</p>	
▶	SDP EC 4	Community Support				
▶	SDP EC 4.1	To operate the Councils community based grant subsidy programme			29-Oct-2014 SLA agreed with CaVCA for 2014/15. Community Grant scheme operating effectively.	
✓	SDP EC 4.1.1	2012-13 Pot 1 - Community Investment Fund Ward Allocation			28-Mar-2013 At the CIF Panel meeting held on 19th March, 11 Wards received funding totalling £51,942.73, total amount of funding allocated to date £100,803 with nil funding remaining. All Wards in Ryedale have now been awarded their full Community Budget allocation for 2012/13.	
✓	SDP EC 4.1.2	2012-13 Pot 2 - Community Investment Fund Community Grant			28-Jan-2013 44 applications have been received in total 20 applications approved 24 applications refused/deferred £147,023 grant aid awarded £784,163.77 total amount of funding levered into Ryedale 18.75% average intervention rate from RDC CIF	
✓	SDP EC 4.1.3	Community Grant Scheme 2013-14			14-Aug-2014 The Community Grants Working Party met on 11 March 2014. The panel discussed 19 applications, 15 received a	

Status	Code	Title	Desired Outcome	Progress Bar	Latest Note	Major Project
					recommendation for approval totalling £25,629, 2 applications were deferred and 2 were refused. This recommendation by the Community Grants Working Party was approved by the Commissioning Board and all applicants have been notified.	
	SDP EC 4.1.4	Community Grant Scheme 2014-15			09-Oct-2014 17 applications were received for the Grants Working Party held on 15th September 2014, 3 applications were deferred, 1 application refused and 13 applications were approved totalling £22,093. Total amount of funding remaining for the January deadline £22,907. Officers continue to work with groups who are working towards submitting an application prior to the next deadline.	
	SDP EC 4.2	To support the development of community transport initiatives			29-Oct-2014 SLA agreed with RCT for 2014/15. Ryedale and Scarborough Rural Transport Partnership continues to meet to share experience and funding advice.	

Policy and Resources Committee 4th December 2014 Ryedale Economic Action Plan and Major Projects update. Annex C

Update on Major Projects.

£100K was allocated by Policy and Resources Committee in June 2013 and April 2014 to the Major Projects, an element of the Ryedale Development Fund. An additional sum was allocated to the expansion of Derwent Training Association. (Minutes 9, 72 and 73 refer). The purpose of the Fund was to enable investigatory and project development work to take place in advance of major capital projects (with employment and economic benefits) and enable a 'pipeline' of investment ready projects to be developed.

Malton Livestock Market (£25K Interest Free Loan)

An interest-free loan of £25k was awarded to progress the proposal toward delivery stage (e.g. towards feasibility studies / business planning (if not yet prepared) or towards designs /costings), subject to:

- i) agreement being reached on which of the two competing proposals should progress; and
- ii) match funding being available.

The two parties proposing alternative livestock market proposals were made aware, in December 2013, of the availability of this funding and what information they would need to provide in order to access it.

A single written proposal was received from the Malton and Ryedale Livestock Market Company (LMC) and this relates to construction of a new livestock market facility as an integral part of the proposed agri-business park adjacent to Eden Camp, for which Members have approved planning consent . Both parties were subsequently informed (in September 2014) that the Council intended entering into discussions with the LMC, with a view to agreeing the loan terms.

Further details have been requested from LMC, including of proposed security / guarantees for the loan. Full details to be considered by the Head of Economy and Housing, in consultation with the Chair of P&R, once all the required information is available.

Milton Rooms Improvement (£25K)

A grant of £25k was awarded towards progression of Milton Rooms improvements, subject to:

- i) outcomes of options appraisal /business plan and agreement of preferred option; and
- ii) match funding being available;
- iii) 12 months consolidation and successful operation of the new MRCT (following P&R on 03 April 2014)

The options appraisal / business plan has been completed and a preferred option agreed.

In the mean-time, MRCT are continuing to develop their governance arrangements and move towards becoming a company limited by guarantee, whilst remaining a registered charity). Five sub-committees have been formed, each reporting to the Trustee Board and each with a defined area of responsibility, as follows:

- Venue management and operations
- Programming and media
- Finance and fundraising
- Development project
- Governance

The Development Sub-Committee is developing proposals for a phased and incremental approach towards implementing the preferred option and it is expected that the funding will be used to fund architectural, engineering, access, or other specialist consultants to identify a phased programme of required improvements.

In accordance with the above condition, the earliest that this funding can be accessed by MRCT is April 2015. Full details of MRCT's proposals to be considered by the Head of Economy and Housing, in consultation with the Chair of P&R, once all the required information is available.

FERA Applied Innovation Campus (£25K)

A grant of £25k was awarded for investment towards the business case to support funding bids for the junction improvement, subject to:

- i) contributions being agreed by partners, including the LEP, and
- ii) there being potential for Local Transport Body or similar funding towards the junction improvement.

Jacobs have completed a first phase of work to identify potential options for improvements/intervention (funded by DEFRA). The RDC grant will part-fund the costs of a second phase to further develop the identified option from the previous phase and produce outline designs and costings. The study will provide the level of information required to enable subsequent funding bids to be developed towards implementation of the identified option. The final study outcomes are due to be completed by March 2015.

Further information has been requested from DEFRA, including total costs, match funding available and procurement details. Full details to be considered by the Head of Economy and Housing, in consultation with the Chair of P&R, once all the required information is available.

A64 Improvement Study (£20K)

A grant of £20k was awarded towards progression of targeted A64 Improvements.

A joint study is to be undertaken, jointly funded by NYCC, Scarborough Borough Council and RDC. Officers have written to NYCC Highways setting out RDC's offer of funding and NYCC have confirmed their acceptance.

The study will identify, and undertake feasibility work into, potential improvements between

Crambeck to Musley Bank (anticipated to be indicative alignment for upgrading to dual carriageway), a review of Rillington bypass, identification of potential routes for a bypass of Sherburn. Options east of Malton and Norton are likely to be single carriageway as traffic flows are unlikely to justify dual carriageway. The final study outcomes are due to be completed by the end of February 2015.

The study will provide the level of information required to enable subsequent funding bids to be developed towards implementation of the identified option.

Malton to Pickering Cycle Route Feasibility Study (£3K)

An amount of £3k was awarded towards progression of a Malton to Pickering Cycle Route.

Sustrans have been appointed to undertake a feasibility study to investigate the most appropriate route options, any required improvements (e.g. to surfacings, signposting etc), estimated costs and potential funding sources.

The draft report was presented at a meeting with officers from Economy and Community and NYCC Highways on 12 November 2014. Sustrans to issue a final draft by the end of November.

An initial payment of 50% of the fee has been paid, the final 50% will be paid on completion of a satisfactory final report.

Derwent Training Association Expansion (£30K)

DTA are receiving a £30K investment towards the £73K approximate expansion of the engineering training facility on the current site at York Road Industrial Estate. The project is for the construction element as opposed to funding for technical background studies. Drawn plans and quantity surveyor cost estimates have already been completed.

The project involves a small side extension, mezzanine floor and reconfigured class rooms, to create:

- 27% increase in student intake capacity (from 55 p.a. in 2013 to 70 p.a. estimated).
- Focus on expanding area of 'clean' technology and electronics.
- Improved non-contact time for trainers.
- Improved facilities for students and staff. This includes an expanded locker room and kitchen facilities. Separate toilet facilities for staff which is a requirement for safeguarding when younger students are present will also be created.
- Additional workshop / classroom

The project was planned for completion by September 2014, to be ready for the new intake of students. However, due to a delay in the procurement process (a requirement of the investment), it proved impossible to start the building works in time for a completion prior to the September intake. Consequently, the project is now

delayed until sufficient 'down time' is available in the DTA training schedule to allow the building works to commence, without unduly affecting the apprentices, including the 60 new starters this year. It is anticipated this will be in spring 2015. Officers are in regular liaison with DTA.



PART A:	MATTERS DEALT WITH UNDER DELEGATED POWERS
REPORT TO:	POLICY AND RESOURCES COMMITTEE
DATE:	4 DECEMBER 2014
REPORT OF THE:	PHIL LONG CORPORATE DIRECTOR
TITLE OF REPORT:	ANTI-SOCIAL BEHAVIOUR, CRIME AND POLICING ACT 2014
WARDS AFFECTED:	ALL

EXECUTIVE SUMMARY

1.0 PURPOSE OF REPORT

- 1.1 To inform Members about the new provisions for tackling anti-social behaviour (ASB) contained within the Anti-social Behaviour, Crime and Police Act 2014 and seek delegated powers for implementation of the relevant parts of the Act.

2.0 RECOMMENDATIONS

- 2.1 It is recommended that:
- (i) The Corporate Director be delegated the functions of the Council under the relevant provisions of the Anti-social Behaviour, Crime and Police Act 2014 including, but not limited to, exercising all strategic, operational and management powers and duties of the Council under the aforementioned Act.
 - (ii) The implications of the new powers are noted and that a further report outlining issues arising from the Act is submitted once the full implications of the Act become clear.

3.0 REASON FOR RECOMMENDATIONS

- 3.1 To enable a strategic lead and implementation of the powers including the authorisation of officers to be in place.

4.0 SIGNIFICANT RISKS

- 4.1 The reduction in crime and anti social behaviour is a key priority for both the Council and the North Yorkshire Community Safety Partnership and the Safer Ryedale Local Delivery Team. There has been a lot of publicity around the introduction of the new powers and the community remedies, which will have raised expectations within the community as to the Council and other partners being pro active and implementing

the powers. Failure to implement the powers would be likely to be perceived very negatively.

- 4.2 While the Council has structures and mechanisms in place, particularly through the multi agency structures, there are likely to be resourcing and capacity implications particularly within the Safer Ryedale Local Delivery Team, Health and Environment Services and Legal Services.

REPORT

5.0 POLICY CONTEXT AND CONSULTATION

- 5.1 The Anti-social Behaviour, Crime and Policing Act 2014 provides a new approach to tackling anti-social behaviour which will contribute to the Councils aim of having a safe and active community and the Council Priorities 2014-18.
- 5.2 Across North Yorkshire, NYCC, district councils and other partners have worked in partnership to prepare for implementation of the new powers and tools, to ensure a consistent partnership-based use of the new powers across the county and policing area. A Development Group has been established and multi-agency workshops have been held throughout 2014. The discussions at the workshops have also helped inform the development of local thresholds, such as the community trigger.
- 5.3 A multi-agency training session on the new powers was held at Ryedale House on 30 September 2014 for a wide range of organisations including the Council, police, health organisations, NYCC, voluntary sector etc.

REPORT

6.0 REPORT DETAILS

- 6.1 The Anti-social Behaviour, Crime and Policing Act received Royal Assent on 13 March 2014 and the new powers were implemented from 20 October 2014, with the exception of Civil Injunctions. These powers have been delayed to allow changes to the civil legal aid system which it is anticipated should be complete by the end of January 2015. Until then authorities can continue to use Anti-Social Behaviour Orders (ASBO's).
- 6.2 The new Act replaces 19 existing powers dealing with ASB with 6 broader powers which are intended to streamline procedures to allow a quicker response to anti-social behaviour. The Government envisages that these that these powers will make it easier for victims and communities to take action against ASB and reduce repeat violations. The Act covers a range of matters:
- Parts 1-6 deal with anti-social behaviour
 - Parts 7 deals with dangerous dogs
 - Parts 8-10 deal with firearms, protection from sexual harm and violence and prohibitions on forced marriages
 - The remainder of the Act deals with policing, extradition, criminal justice and court fees.
- 6.3 The Act introduces two new measures which are designed to give victims and communities a say in the way ASB is dealt with:
- **The Community Trigger** gives victims the right to request a review of their case, where the locally defined threshold is met. This will impose a duty on the relevant

bodies in an area (police, district council, clinical commissioning groups and registered social housing providers who are co-opted onto the group) to take action in cases where victims or communities have complained about ASB on a number of occasions or when a number of people report the same ASB and it is perceived that local agencies have failed to respond. Within North Yorkshire, following multi-agency consultation, the following Community Trigger for a case review has been established - three complaints of ASB in a 6 month period, each complaint must have been made to the council, police or housing provider within 1 month of the incident and the application must be made within 6 months of the ASB reported.

If a review is triggered, relevant bodies must carry out the review and then inform the applicant of the outcome and any recommendations. There is a requirement for relevant bodies to produce and publish “review procedures” for carrying out any ASB case review. Relevant bodies must also report the number of applications received the number of times the threshold was met, the number of reviews carried out and the number of reviews that resulted in recommendations.

- **The Community Remedy** gives victims a say in the out-of-court punishment of perpetrators for low-level crime and ASB. This uses a restorative justice approach to deal with persons who have engaged in low level crime or ASB, and is to be dealt with without recourse to court proceedings. The Police and Crime Commissioner will be required to publish a Community Remedy Document following consultation, which will provide a range of sanctions and actions that a low level ASB offender who has admitted the offence can undertake at the choice of the victim

6.4 [Statutory Guidance](#) for frontline professionals has been published by the Home Office together with a practitioner’s manual for [Dealing with irresponsible dog ownership](#). The new powers signal a fundamental change in the way ASB can be tackled with powers that are broader and less prescriptive but conversely are therefore more open to interpretation. Indeed the Government have specifically avoided attempts to define ASB entirely and have instead applied specific tests to each of the new ASB tools, preferring this to be tested and further specified in case law, through the use of the new powers. The Development Group have provided suggested [guidance](#) for all partners in North Yorkshire and are developing a website with templates and flowcharts for each power.

6.5 **Civil injunctions**

The injunction is a civil power which can be applied for to deal with anti-social individuals. The injunction can offer fast and effective protection for victims and set a clear standard of behaviour for perpetrators, stopping the person’s behaviour from escalating. Agencies that can apply for injunctions include district councils, social landlords, the police (including British Transport Police), NHS protect and Environment Agency. Applications must be made to a youth court for those aged under 18 and to the county court or High Court in all other cases. The injunction can prohibit the offender from doing prescribed things (prohibitions) and require them to do certain things (requirements). The requirements should aim to tackle the underlying causes of ASB and could include such things as attending an anger management course, participating in substance misuse awareness sessions, or attending a job readiness course. Injunctions are civil and require the civil standard of proof. Breach of the injunction is a contempt of court. If an injunction is breached, the offender must be brought before a court within 24 hours and the applicant authority must be present to prosecute the breach. It is worth noting that current or existing Anti-Social Behaviour Orders (ASBOs) remain valid until 2019.

6.6 Criminal behaviour order (CBO)

The CBO is available on conviction for any criminal offence in any criminal court. It is intended to tackle the most persistently anti-social individuals, who are also engaged in criminal activity. The applicants are the prosecution, which in most cases is the Crown Prosecution Service (CPS), either at its own initiative or following a request from the police or council. The CBO is similar to the civil injunction and can include prohibitions and requirements and is designed to be preventative and not punitive. Orders can include requirements for the offender to undertake positive interventions for example, attending drug treatment programmes.

6.7 Dispersal Power

This is a police power to direct any individual causing or likely to cause ASB, crime and disorder away from a particular place and to confiscate related items. The power is a flexible power which the police can use in a range of situations to disperse anti-social individuals and provide immediate short-term respite to a local community. A person can be removed from an area for up to 48 hours, if authorised by a police inspector or above.

6.8 Community protection notice (CPN)

The CPN is intended to deal with particular, ongoing problems or nuisances which negatively affect the community's quality of life by targeting those responsible. These include graffiti, rubbish and noise. They require an individual or organisation to stop doing an activity or to undertake activities to stop behaviour which is negatively affecting the community's quality of life. A CPN does not discharge the Council from its duty to issue an Abatement Notice where the behaviour constitutes a statutory nuisance for the purposes of Part 3 of the Environmental Protection Act.

6.9 Under the procedure a written warning has to be served followed by a CPN, which can be appealed within 21 days of service. Failure to comply with a CPN can result in a number of sanctions – Fixed penalty notice, remedial action, remedial orders, forfeiture orders or seizure. A CPN can be issued by council officers, police officers and police community support officers (if designated) and social landlords (if designated by the Council).

6.10 Public spaces protection order (PSPO)

The PSPOs are intended to deal with a particular nuisance or problem in a particular area that is detrimental to the local community's quality of life, by imposing conditions on the use of that area which apply to everyone. They are designed to ensure the law-abiding majority can use and enjoy public spaces safe from anti-social behaviour. This could include, but is not restricted to, placing restrictions on the use of parks, alleyways or communal areas to prevent problems with misuse of alcohol, dogs or noise. District Councils will be responsible for making PSPOs but police officers and community support officers can also play a role in enforcement. The PSPO replaces Designated Public Place Orders (DPPOs), gating orders and dog control orders. PSPOs are for a maximum of three years and orders need to be reviewed after three years.

6.11 Closure powers

The closure power can be used by the police (of at least inspector rank) or council to quickly close premises which are being used, or likely to be used, to commit nuisance or disorder. These are very similar to the closure powers it replaces. The closure notice can close a property and prohibit access for up to 24 hours (48 hours if a CEO

or Superintendent). The notice can then be extended upon application for a closure order to the magistrates' court for a period of up to 3 months. At any time before the expiry of the closure order, an application may be made to the court for an extension of the order up to a total of six months. A closure notice cannot prohibit access in respect of anyone who habitually lives on a premise

6.12 **New absolute ground for possession**

The Act introduces a new absolute ground for possession of secure and assured tenancies where anti-social behaviour or criminality has already been proven by another court. The purpose of the new absolute ground for possession is to speed up the possession process. Local authorities, social and private landlords will no longer need to prove that it is reasonable to grant possession, the court will be more likely to determine cases in a single, short hearing. The new absolute ground is intended for the most serious cases of anti-social behaviour and landlords should ensure that the ground is used selectively.

7.0 **IMPLICATIONS**

7.1 The following implications have been identified:

a) **Financial**

There are no immediate financial implications, but this will be kept under review as the implementation proceeds. The Safer Ryedale Local Delivery Team has been commissioned by the Police and Crime Commissioner to address ASB activity in the district and £20,000 has been awarded to 31st March 2016.

b) **Legal**

The new powers will require timely legal input in terms of consultation, advice and progressing cases to court, which will inevitably put more pressure on Legal Services. The new powers include specific timescales for action, for example, in relation to the civil injunction, the offender must be brought to court within 24 hours and the applicant authority must be preset to prosecute.

c) **Equalities –** The Act is centred around the victim and recognises the vulnerability of residents that are or could be the victims of ASB

d) **Staffing**

Effective implementation of the new powers, will require support from a range of Council services including the Safer Ryedale Local Delivery Team, Health and Environment and Legal Services

e) **Crime and Disorder**

The Act provides the powers to deal with ASB within Ryedale.

8.0 **NEXT STEPS**

The new Act focuses on the importance of interventions in early interventions in ASB activity, understanding the needs of victims and case management between many organisations. An officer working group has been established to look at both internal procedures and liaison with partner organisations. The group will keep under review the effectiveness of the processes, the risk of the community trigger and resourcing requirements.

Phil Long
Corporate Director

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Background Papers are available for inspection at:
www.nyyasbpowers.tools

https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/352562/ASB_Guidance_v8_July2014_final_2_.pdf




<https://www.gov.uk/government/publications/dealing-with-irresponsible-dog-ownership-practitioners-manual>

Council Plan 2013-17

Generated on: 14 November 2014

1. Employment Opportunity & Economic Success													
	EC 10	EC 12a	EC 12b	EC 12c	EC 12d	EC 13a	EC 13b	EC 40					
2. Housing Need													
	BS RB 2	FP 7	HS 1	HS 2	HS 5	HS 8	HS 14	HS 10a	HS 10b	BS RB 3	FP 8	HS 11	HS 17
3. High Quality Environment													
	HE 13	SS 16	SS 35	SS 36	SS 192	SS 15	DM 157c	DM 157a	DM 2	DM 157b	SS 17		
4. Active Safe Communities													
	EC 77	HE 10											
5. Transforming the Council													
	BS AS 3	BS BI 2	DS 2d	BS RB 11	HR A 01 R	BS RB 12	BS AS 1 RDC	BS MD 1					

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Key  Data Only Indicator for monitoring trend  Performance is improving  Performance has stayed the same  Performance has got worse

1. Employment Opportunity & Economic Success

		EC 10	Total Job Seeker Allowance Claimants Aged 16 - 64			
Current Value	0.9%	October 2014	Previous value	0.9% Sept 14	Data is published monthly	
October 2014 - GB 2.1% and Yorkshire & Humber 2.8%						

		EC 12a	% Ryedale population aged 16-64 qualified - NVQ1 or equivalent			
Current Value	91.7%	2013/14	Previous value	78.1%	Data is published annually	
Ryedale has the lowest population qualified to NVQ level 1 or above in North Yorkshire and is the third lowest in Yorkshire and the Humber. Young people achieve level 1 and 2 NVQ's in order to improve their career prospects. The council has targeted resources through various apprenticeships. This level is a stepping stone to future learning opportunities.						

		EC 12b	% Ryedale population aged 16-64 qualified - NVQ2 or equivalent			
Current Value	79.9%	2013/14	Previous value	68.2%	Data is published annually	
Ryedale has the lowest of population qualified to NVQ level 1 or above in North Yorkshire. Young people achieve level 1 and 2 NVQ's in order to improve their career prospects. The council has targeted resources through various apprenticeships. This level is a stepping stone to future learning opportunities.						



		EC 12c	% Ryedale population aged 16-64 qualified - NVQ3 or equivalent			
Current Value	53.1%	2013/14	Previous value	51.7%	Data is published annually	
Ryedale performance is above the North Yorkshire average for this level of qualification.						

		EC 12d	% Ryedale population aged 16-64 qualified - NVQ4 or equivalent			
Current Value	40%	2013/14	Previous value	35.6%	Data is published annually	
Ryedale performance is well above the North Yorkshire average for this level of qualification.						




		EC 13a	Gross weekly earnings by workplace			
Current Value	£425.00	2013/14	Previous value	£395.70	Data is published annually	
Ryedale has the lowest level of earnings by workplace in Yorkshire and the Humber						




		EC 13b	Gross weekly earnings by residency			
Current Value	£417.60	2013/14	Previous value	£399.70	Data is published annually	
Although an increase in weekly pay compared to last year - Ryedale still has the lowest Gross weekly earnings in Yorkshire and Humber.						




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	EC 40	Employment Rate - aged 16-64		
Current Value	76.1%	2013/14	Previous value	Data is published annually
2013-14: GB - 71.7% Y&H - 70.1%				




2. Housing Need

		BS RB 2	Speed of processing - new HB/CTB claims	
Current Value	27.0 days	October 2014	Current Target	28.0 days
Changes and improvements recently introduced have resulted in improved timescales – 30 days compared to 73.6 days in August 2013.				

		HS 8	Prevention of Homelessness through Advice and Proactive Intervention (values and targets are per quarter, not accumulative)		
Current Value	46	Q2 2014/15	Current Target	39	Target is to achieve 10% improvement in numbers of preventions year on year
Between 01/07/2014 and 30/09/2014 there were 46 homelessness preventions through the Local Authority					

		FP 7	Net additional homes provided		
Current Value	224	2013/14	Current Target	200	Target set according to http://extranet.ryedale.gov.uk/PDF/Background%20Paper%20-%20Population%20and%20Housing.pdf page 6, para 2.2.3
Annual return to be calculated at the end of March 2014. Officers are considering the reporting of FP7 and FP8 on a quarterly basis in order to maintain up to date figures for additional homes provided throughout the year together with a rolling figure for the Council's five year housing supply.					



















		HS 1	Homeless applications on which RDC makes decision and issues notification to the applicant within 33 working days (was LPI 70)		
Current Value	100.0%	Q2 2014/15	Current Target	100.0%	Target is to decide on all applications within 33 days
Between 01/07/2014 and 30/09/2014 100% of applications were decided and notification to the applicant within 33 working days					

		HS 2	Length of stay in temporary accommodation (B&B, weeks) Snapshot		
Current Value	0.00 weeks	Q2 2014/15	Current Target	4.00 weeks	Target: National maximum allowable is 6 weeks. Local target of 4 weeks
2 households were accommodated between 1st January 2014 to 31st March 2014. One family was accommodated in B&B at an address for a period exceeding the statutory 6 week limit because: . Following a Homeless application made on 27/02/2014, a decision of "Homeless Intentionally" was reached. The family was then forced to leave Mum's home and RDC provided temporary accommodation, for a limited period of 28 days. . A referral made to Children's' Social Care transferring the duty to secure accomm. for the family was ignored, leaving RDC to resume this responsibility. . Having no free RDC temp. acc. RDC agreed for a further period at The Vincent. The period exceeded the 6 week limit due to the lack of alternative accommodation and co-operation from CSC.					




		HS 5	Number of Homeless Applications			
Current Value	8	Q2 2014/15	Current Target	10	Total number of applications for 2011/12 = 52	
Between 1st April 2013 and 31st March 2014 35 homeless applications were made.						
		HS 10a	% Households in Ryedale in Fuel Poverty (10% income measure)			
Current Value	26%	2013/14	Current Target	27.9%	Target is to improve on previous years performance	
Results published June 2014. Est. no. of households 23,090 of which 6,446 in fuel poverty.						
		HS 10b	% Households in Ryedale in Fuel Poverty (Low Income High Cost)			
Current Value	11.1%	2013/14	Current Target	11.9%	Target is to improve on previous years performance	
2012-13 Results published June 2014 - Est. no of households 23,090 and 2,738 households in fuel poverty						
		HS 14	Affordability Ratio			
Current Value	7.36	2013/14	Current Target	8.65	Target is to improve on previous years performance	
		BS RB 3	Speed of processing - changes of circumstances for HB/CTB claims			
Current Value	16.7 days	October 2014	Current Target	7.6 days		
Closedown for 2 weeks over Christmas and implementation of new Northgate system has resulted in longer processing time						
		FP 8	Supply of deliverable housing sites			
Current Value	89.2%	2013/14	Current Target	100.0%	See Annual Monitoring Statement and Strategic Housing Land Availability Assessments. Target five year housing supply= 100%	
Annual return to be calculated at the end of March 2014						
		HS 11	Empty Domestic Properties			
Current Value	253	2013/14	Current Target	379	Target is to improve on previous years performance	
Annual figures of 885 empty at the end of 31st March 2014, with a total of 299 being empty for more than 6 months.						
		HS 17	Number of affordable homes delivered (gross)			
Current Value	19	Q2 2014/15	Current Target	38 (75 for year)	35% of market housing target would result in 70 affordable homes arising from 200 net additional homes.	
Between 01/07/2014 and 30/09/2014 there were 10 affordable homes delivered. This includes 4x 3 bed houses delivered by Wimpey which are affordable rental properties, then there are 2x 3bed properties and 4x 2 bed properties delivered by Ambleside Homes which are for sale						




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3. High Quality Environment




		HE 13	% of Food establishments in the area broadly compliant with food hygiene law			
Current Value	76%	2013/14	Current Target	72%	Target is to improve on previous year. Assessments of premises undertaken using risk based scoring and national guidance. 17% of premises are low risk and not accessed and by default not compliant under the national definition for this indicator.	
17% of premises are low risk and not assessed and by default not compliant under the national definition for this indicator. The figures in brackets above take into account this number						
		SS 16	% of Household Waste Composted			
Current Value	33.64%	2013/14	Current Target	30.00%	Target set following analysis of previous performance levels	
Performance continues to be above target. Target will need to be assessed for 2014/15 in light of changes regarding garden waste subscription						
		SS 35	% CO2 reduction from LA operations.			
Current Value	-7.5%	2013/14	Current Target	3.0%	Target set for three years, based on national guidance. To be reviewed following analysis of performance to date	
Investment in energy efficiency continues to be made. New target to be set						
		SS 36	Tonnes of CO2 from LA operations			
Current Value	1,622	2013/14	Current Target	1,754	Target set for three years, based on national guidance. To be reviewed following analysis of performance to date	
See above						
		SS 192	% of household waste sent for reuse, recycling and composting			
Current Value	52.70%	2013/14	Current Target	49.70%	National target to achieve 50% by 2020	
Target will need to be assessed for 2014/15 in light of changes regarding garden waste subscription						
		DM 157a	Processing of planning applications: Major applications (13 weeks)			
Current Value	63.60%	October 2014	Current Target	70.00%	Targets originally set under Planning Delivery Grant regime	
By definition these applications are complex, often requiring for example legal agreements such as Section 106. These applications represent 4% of the total number received. Whilst well below target, performance is improving.						




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		DM 157c	Processing of planning applications: Other applications (8 weeks)			
Current Value	87.80%	October 2014	Current Target	90.00%	Targets originally set under Planning Delivery Grant regime	
Performance has been improving for some months and this Trend is continuing. Customer satisfaction has increased on previous years Delegated decisions are currently made on 88% of decisions against a target of 90%.						



		SS 15	% of Household Waste Recycled			
Current Value	19.02%	2013/14	Current Target	20.00%	Target set following analysis of previous performance levels	
Priority is now to maintain this level of performance						




		DM 2	Planning appeals allowed			
Current Value	66.6%	Q2 2014/15	Current Target	33.0%	Target based on national averages and benchmarking	
The national performance level is consistently in line with the target figure of 33%, performance for Ryedale has varied because of the relatively low number of appeals received. However the current level of appeals allowed at 20% well below the target.						

		DM 157b	Processing of planning applications: Minor applications (8 weeks)			
Current Value	65.70%	October 2014	Current Target	78.00%	Targets originally set under Planning Delivery Grant regime	
Performance has been improving for some months and this Trend is continuing. Customer satisfaction has increased on previous years						

























		SS 17	Household Waste Collection - % change in kilograms per head			
Current Value	6.29%	2013/14	Current Target	0.25%	Target is to improve on previous years change	
Residual waste tonnage reflects economic changes.						

4. Active Safe Communities

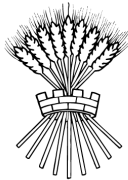
		EC 77	Total Crime in Ryedale			
Current Value	788	September 2014	Previous Value			

		HE 10	Adult participation in sport and active recreation. Sport England Active People Survey-Annual			
Current Value	23.6%	2013/14	Current Target	22.3%	Target is to improve on previous years performance	
APS 7 - Ryedale ranked 208 out of 326.						

5. Transforming the Council

		DS 2d	Percentage turnout for elections - District			
Current Value	46.54%	2011/12	Previous Value			
02.05.13 Ryedale South West By-election: 38.39% Pickering East By-election: 36.34% http://www.ryedale.gov.uk/news_and_press_releases/local_elections.aspx						
		BS AS 3	Payments made using electronic channels			
Current Value	92%	October 2014	Current Target	85%	Target is set to maintain performance	
Electronic channels include web, telephone and Direct Debit.						
		BS BI 02	% FOI Requests responded to within 20 working days			
Current Value	91%	September 2014	Current Target	90%		
43 out of 47 FOIs responded within timescale. 3 outside of timescale by 1 day. 1 outside timescale by 13 days.						
		BS RB 11	% of Council Tax collected			
Current Value	68.07%	October 2014	Current Target	68.33%	Target is set to maintain performance	
Collection rates are in line with the previous years performance						
		HR A 01 R	Average number of Working Days Lost Due to Sickness Absence per FTE, RYEDALE			
Current Value	0.64 days	September 2014	Current Target	0.63 days	Target is North Yorkshire average for 2009	
Sickness Absence Policy created with Unison with a view to reducing absences. Line Manager training ongoing						
		BS AS 1 RDC	Service enquiries resolved at first point of contact (telephone)			
Current Value	37%	2013/14	Current Target	50%	Target is for year on year improvement	
Collection rates are in line with the previous years performance						
		BS RB 12	% of Non-domestic Rates Collected			
Current Value	69.02%	October 2014	Current Target	72.03%	Target is set to maintain performance	
RDC internal accounts paid late.						
		BS MD 1	Standard searches done in 5 working days			
Current Value	43.0%	October 2014	Current Target	90.0%	Target is set to maintain performance	
late responses from NYCC						

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PART A:	MATTERS DEALT WITH UNDER DELEGATED POWERS
REPORT TO:	POLICY AND RESOURCES COMMITTEE
DATE:	4 DECEMBER 2014
REPORT OF THE:	FINANCE MANAGER (s151) PETER JOHNSON
TITLE OF REPORT:	REVENUE BUDGET MONITORING
WARDS AFFECTED:	ALL

EXECUTIVE SUMMARY

1.0 PURPOSE OF REPORT

1.1 To present to members a revenue budget monitoring report for 2014/15.

2.0 RECOMMENDATION

2.1 It is recommended that members note the content of the report.

3.0 REASON FOR RECOMMENDATION

3.1 To ensure members are kept informed of the Council's financial position (in year).

4.0 SIGNIFICANT RISKS

4.1 There are no significant risks in receiving this report.

5.0 POLICY CONTEXT AND CONSULTATION

5.1 This report is in line with existing policies. No further consultation has taken place on the content of this report.

REPORT

6.0 REPORT DETAILS

6.1 Members regularly receive in year monitoring of the Council's financial position. This is important as part of the budget monitoring process and also allows members to be aware of potential issues in setting subsequent budgets. This report provides an in year position as at the 30 September 2014.

6.2 Attached at Annex A is a summary of the significant variances within the Council's

revenue accounts in the current year, 2014/15. This report is predominately derived from the information contained within the Financial Management Information (FMI) reports plus additional significant budgets within the Authority. FMI reports are considered at each Resources Working Party meeting and are also available to view through Covalent.

- 6.3 Members will see that there is a projected surplus for the Revenue Budget of £65k for the full year. The favourable variance is due to a number of key factors which are shown in detail in Annex A and referred to in para.6.4. The overall impact on the closing balances of the Council's Reserves is shown in Annex A lines 23 to 26.
- 6.4 The following are additional comments on the Annex:
- (i) Expenditure on salaries is forecast to outturn at budgeted levels, the cost of the pay award will reduce the current favourable variance from December onwards;
 - (ii) The council has now borrowed £1.75m of the £2.07m required to fund the A64 Brambling fields interchange contribution. Borrowing took place in November following advice from Treasury consultants. We will save £85k against the current year budget provision as a result of borrowing later in the year;
 - (iii) Planning consultancy and associated legal costs will exceed budget as a result of a recent significant planning appeal and potential Judicial Review, officers have calculated an estimate of the associated costs. It is likely that any award of costs against the council will need to be funded through reserves;
 - (iv) Overall, actual income levels are performing well against target, however the Ryecare Lifeline service has lost 2 significant contracts during the year, the full effect of these losses will not be felt until 2015/16 as one of the contracts does not terminate until February 2015. Officers are working on measures to mitigate the loss of these contracts.
- 6.5 Retained Business Rates income is likely to be below target as a result of successful in year appeals. In line with regulations, any deficit in business rates in 2014/15 will be a charge against the 2015/16 budget. The forecast shortfall will be need to be met from reserves.

7.0 IMPLICATIONS

- 7.1 The following implications have been identified:
- a) Financial
There are no financial implications arising out of this report.
 - b) Legal
There are no new legal issues arising out of this report.
 - c) Other (Equalities, Staffing, Planning, Health & Safety, Environmental, Crime & Disorder)
There are no significant issues arising out of this report.

Peter Johnson

Finance Manager (s151)

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Background Papers:None.

SUMMARY OF REVENUE BUDGET MOVEMENTS 2014-15
Period 1 April - 30 September 2014

Key Subjective Headings (1)	Profiled Budget £'000 (2)	Actual to Date £'000 (3)	Variance Analysis		Line Ref (6)
			Actual £'000 (4)	Forecast for full year £'000 (5)	
Expenditure					
Employee Expenses:					
Salaries	3,171.1	3,094.4	(76.7)	0.0	1
Other Employee Related Expenses	39.7	19.7	(20.0)	0.0	2
Other Service Expenses:					
Premises Repairs and Maintenance	93.1	110.4	17.3	0.0	3
Cost of Long Term and Short Term Borrowing	55.0	0.0	(55.0)	(85.0)	4
Procurement of Leisure Services Contract	20.0	35.0	15.0	15.0	5
Planning Consultancy	8.0	19.0	11.0	40.0	6
Legal Fees	6.0	3.0	(3.0)	55.0	7
Total Expenditure Variance			(134.4)	25.0	8
Income					
Fees, Charges & Other Service Income:					
Development Management Fees	(212.3)	(344.4)	(132.1)	(60.0)	9
Car Park Charges	(466.6)	(487.3)	(20.7)	0.0	10
Ryecare	(115.6)	(108.2)	7.4	30.0	11
Dry Recycling Income (credits and recycles)				15.0	12
Trade Waste	(418.6)	(383.1)	35.5	20.0	13
Land Charges	(47.5)	(65.0)	(17.5)	0.0	14
Green Waste Net Saving				(80.0)	15
Other Income			(9.0)	(10.0)	16
Interest and Investment Income:					
Return on Investments	(35.0)	(34.0)	1.0	0.0	17
Investment Property	(44.2)	(46.9)	(2.7)	0.0	18
Total Income Variance			(138.1)	(85.0)	19
Total Movement on Cost of Services (surplus)/deficit			(272.5)	(60.0)	20
General Government Grants:			(5.0)	(5.0)	21
Total Movement on Revenue Budget (surplus)/deficit			(277.5)	(65.0)	22
Movement on Funds and Reserves:					
Contribution to/(from) General Reserve	0.0	292.1	292.1	77.0	23
Contribution from Operational Reserve	0.0	0.0	0.0	(12.0)	24
Contribution to Capital Fund	35.0	34.0	1.0	0.0	25
Total Increase on Funds and Reserves			293.1	65.0	26

Note: A negative variance (shown in brackets) represents an increase in income or a decrease in expenditure

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PART B:	RECOMMENDATIONS TO COUNCIL
REPORT TO:	POLICY AND RESOURCES COMMITTEE
DATE:	4 DECEMBER 2014
REPORT OF THE:	FINANCE MANAGER (s151) PETER JOHNSON
TITLE OF REPORT:	LOCALISATION OF COUNCIL TAX SUPPORT 2015/2016 SCHEME
WARDS AFFECTED:	ALL

EXECUTIVE SUMMARY

1.0 PURPOSE OF REPORT

- 1.1 This report seeks approval of the scheme for 2015/16. There are no changes proposed to the scheme which has operated in 2014/15.

2.0 RECOMMENDATIONS

- 2.1 That members recommend to Council
- (i) a Local Council Tax Support Scheme for 2015/16 which is unchanged from 2014/15; and
 - (ii) to authorise the Finance Manager in consultation with the Chairman of Policy and Resources Committee to undertake the necessary consultation work to design a scheme for 2016/17, in light of the experience in previous years, to be presented to Policy and Resources Committee in December 2015.

3.0 REASON FOR RECOMMENDATIONS

- 3.1 The Council must approve a scheme of its choice for 2015/16.

4.0 SIGNIFICANT RISKS

- 4.1 There are no significant risks in approving the scheme as recommended.

5.0 POLICY CONTEXT AND CONSULTATION

- 5.1 The Council will need to approve a Local Scheme for Council Tax Support (CTS).

6.0 REPORT DETAILS

- 6.1 At Council on the 9 January 2014 members approved a scheme for Localised Council Tax for 2014/15. This followed the Government's decision to terminate Council Tax Benefit and allow Local Authorities to establish their own local schemes from 1 April 2013.
- 6.2 The main feature of the Council's scheme was that working age claimants saw an 8.5% reduction in benefit and many people who had never paid Council Tax were now doing so. Whilst the sums were often low (most were £64 to £130), there were residents on low incomes and/or benefits. The decision to make a cut of 8.5% did attract transitional grant funding from Government of £11k for RDC in 2013/14 (and proportionate amounts for the other major preceptors). This grant was available for 2013/14 only. In 2013/14 and 2014/15 the Council received new burdens funding for the additional work around local schemes and these grants have been taken into the Councils budget. At this stage it is not known whether funding will be available in 2015/16, however it is believed that a financial contribution towards additional costs may be possible from the major preceptors, in particular the County Council, should the new burdens funding be no longer available. This in part is because of the greater financial benefit NYCC would see from any extension of the scheme.
- 6.3 The scheme affects all precepting authorities (District Councils, County Councils, Fire Authorities, Police Authorities and Parish Councils) through the Council Tax Base (CTB) which is reduced by the cost of the scheme.
- 6.4 Members may recall that the Council's original plans for a local scheme for 2013/14 revolved around a 20% reduction and consultation took place with the major preceptors and the public on this basis. The transitional grant offer was the main reason for the final scheme choice of an 8.5% reduction. This decision was also replicated in all other North Yorkshire Districts except Harrogate who made no cut to benefits.
- 6.5 The experience in 2013/14 can be summarised below:
- The scheme was implemented on time and there were few difficulties in customer service
 - The Council did not see an increase in claimants numbers as feared when the scheme introduced a discount rather than benefit
 - The final cost of LSCT in 2013/14 was £3.091m (split c£1.205m working age and c£1.886m pensioners)
 - There was no material change in the CT collection rate between 2012/13 and 2013/14 (overall an improvement for RDC of 0.3%), this was set against a reduction in collection rates nationally.
 - The Council has had increased workload on summons and liability orders.
- 6.6 The following table sets out the estimated claimant breakdown for 2014/15:

Claimant Type	Number	Annual Cost	% total spend
Over Pension Age	1,982	£1,832k	61%
Working Age – Household Vulnerable	311	£259k	9%
Working Age: Vulnerable	431	£413k	14%

Working Age: Employed	282	£167k	5%
Working Age: - Other	425	£341k	11%
	3,431	£3,012k	

1. Pensionable age – where claimant or partner meet the criteria.
2. Working Age Household Vulnerable – there is a child under 5 in the household.
3. Working age Vulnerable – where disability premiums are included in the assessments.
4. Working age Employed – Working 16 hours or over.
5. Working Age Other – All other working age claimants.

6.7 Council must now consider a scheme for 2015/16. In order to inform this process consultation has again taken place on moving to a cut of 20%.

6.8 Public consultation took place between 29 September 2014 and 10 November 2014 via the Council's web site. No responses were received to the questionnaire. The consultation responses from 2013/14 are attached at Annex A and are still considered relevant to this year's decision.

6.9 For 2015/16, year 3, there is again a mixed picture of approaches from Local Authorities. Proposed 2015-16 schemes within the North Yorkshire Districts are as follows:

Craven	10%
Hambleton	20%
Harrogate	0%
Richmondshire	8.5%
Scarborough	10%
Selby	10%

6.10 Those with the greater cuts have also seen the greatest impact on collection rates and increased administrative costs, as well as the impact on claimants. The billing authority (RDC) alone bears these increased administrative costs.

6.11 Should RDC move to a 20% cut to claimants it would mean the additional amount which would be billed to working age claimants would be c£150k. RDC's share of this additional income after considering collection rates would be c£10k. There would potentially be additional costs facing the Council from such a decision. Claimant payments would increase such that the majority would be £150 - £300 per annum.

7.0 IMPLICATIONS

7.1 The following implications have been identified:

- a) Financial
There are no significant new financial implication of the recommendation.
- b) Legal
The scheme is a detailed legal document of the Council which will only require minor amendment.
- c) Other
There are no significant other issues around the recommendation.

Peter Johnson
Finance Manager (s151)

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Background Papers:
None.



Council Tax Benefit Consultation

Council Tax Benefit is changing and we want your views

Council Tax Benefit (CTB) currently helps people on a low income pay their Council Tax. From April 2013 CTB will be abolished. It will be replaced by a new Local Council Tax Support Scheme (LCTSS). The Government have said that local Councils will be responsible for designing and implementing their own schemes to provide help to people on a low income pay their Council Tax.

Pensioners will not be affected by these changes. People who have reached the age for State Pension Credit will have their support assessed under a national scheme.

Under the current CTB scheme, the Council receives funding from the Government to cover the cost of the scheme. This will not be the case for LCTSS, as the Government will give the Council a fixed grant. This will be at least 10% less than what we currently pay out in CTB and means we will have less money to run our LCTSS.

We have to make some very difficult decisions. Because pensioners are protected, the level of support we will be able to give to our working-age customers under a LCTSS may have to be less than we currently give them under CTB.

We are proposing the following scheme:

Regardless of their financial circumstances, every working-age claimant should pay the first 20% of their Council Tax liability. This means people who currently get full CTB will have to pay something towards their Council Tax from 1st April 2013.

People living in properties whose Council Tax band is E, F, G or H will have their Local Council Tax Support restricted to the maximum amount payable for a band D property.

Under the existing scheme, Second Adult Rebate can be granted to single people who have a high income if they share their home with someone on a low income (not their partner). We are proposing to stop this.

In the proposed scheme all existing CTB claims will automatically be reassessed under the new LCTSS from 1st April 2013.

1. Do you think that everyone of working age should pay something towards their Council Tax?

232 Yes

201 No

2. Pensioners are not affected by these changes.

What do you think that everyone else should pay as a minimum, towards their Council Tax?

277 10%

70 20%

17 30%

9 more than 30%

3. Should people who receive Council Tax Benefit, who are living in more expensive properties, receive less Council Tax Support?

222 Yes

206 No

4. Should people who receive help to pay their Council Tax Benefit be given extra help, for a limited period (such as 3 months), when they start work?

360 Yes

76 No

At the moment, some people can get help to pay for Council Tax. The amount they receive depends on how much money they have coming in. If they have more money coming in than the minimum the law says they need to live on, it means for every extra £1 they have in income, they pay 20p per week towards their Council Tax.

This could change so that people pay more than 20p for every extra £1 they have in income.

5. Is this fair?

144 Yes

288 No

6. If you answered yes, how much more for every extra £1 in income, do you think people should be asked to pay towards their Council Tax?

99 25p

32 30p

12 35p

Council Tax Benefit is assessed on the needs of the person making the claim, their partner and their dependent children. Any other adults within the household are expected to contribute towards the Council Tax, depending on their income. This could change so that these additional adults are expected to contribute more.

7. Is this fair?

260 Yes

173 No

At the moment, if you can afford to pay your Council Tax but live with someone on a low income, who is not your partner, you may be able to get help with your Council Tax. This is called second adult rebate. The Council is proposing to stop this rebate.

8. Do you agree that the rebate should be stopped?

230 Yes

209 No

Currently people with savings of more than £16,000 don't qualify for Council Tax Benefit.

9. Should people with savings of less than £16,000 be expected to use these savings to pay their Council Tax?

144 Yes

297 No

If yes, what is the maximum amount of savings you should be able to hold and still qualify for Council Tax Support?

10. You shouldn't have to pay if your savings are less than:

28 £12,000

47 £8,000

43 £4,000

26 £0

11. Should the Council protect the most vulnerable people from paying more Council Tax?

395 Yes

41 No

12. If you answered yes, which vulnerable groups of people do you think should be protected under the scheme? e.g. those in receipt of Disability Living Allowance.

373

13. Have you got any comments that you wish to make about these changes?

193

The following information is being collected to find out whether there are any needs which we are not meeting. You do not have to complete the questions if you do not want to but we would be pleased to receive responses to any of the questions.

Do you currently receive Council Tax Benefit?

306 Yes

91 No

Date of birth:

348

Postcode:

344

Gender:

133 Male

265 Female

Partnership Status:

248 Single

115 Married

18 Civil Partnership

Do you have a physical or mental impairment which has a substantial long term adverse effect on your ability to carry out day to day activities?

115 Yes

262 No

Please state the nature of your disability:

121

Religion of Belief:

2 Buddhist

0 Jewish

124 No religion

197 Christian

0 Muslim

0 Hindu

0 Sikh

Other (please state)

37

Sexual Orientation:

11 Bisexual

287 Heterosexual

3 Gay

1 Lesbian

Ethnic Group:

White

376 British

3 Eastern European

2 Irish

Any other White background (please state):

13

Dual Heritage (tick all that apply)

Black Caribbean

Asian

29 White

Black African

Chinese

Any other Mixed background (please state):

0

Asian or Asian British

Indian

Pakistani

0 Bangladeshi

Any other Asian background (please state):

1

Black or Black British

Caribbean

African

Any other Black background (please state):

0

Chinese or other ethnic group

Chinese

South East Asian

Any other (please state)

0

Please provide any other information about yourself that you may want to tell us (e.g. carer, single parent):

145

Thank you for taking the time to complete this Equalities Monitoring Form. Any information provided here will be kept confidential and will only be used for statistical monitoring and to help us improve services, for everyone. The specific information gathered from this form will not be passed on to any other organisation.

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PART B:	RECOMMENDATIONS TO COUNCIL
REPORT TO:	POLICY AND RESOURCES COMMITTEE
DATE:	4 DECEMBER 2014
REPORT OF THE:	HEAD OF ECONOMY AND INFRASTRUCTURE JULIAN RUDD
TITLE OF REPORT:	JOINT COMMITTEE AND / OR COMBINED AUTHORITY FOR YORK, NORTH YORKSHIRE AND EAST RIDING
WARDS AFFECTED:	ALL

EXECUTIVE SUMMARY

1.0 PURPOSE OF REPORT

- 1.1 This report seeks Council approval for the principle of this Authority supporting and agreeing to form part of a Joint Committee arrangement for economic development, regeneration, strategic planning and transport matters in York, North Yorkshire and East Riding. A recommendation to immediately form such a Joint Committee is to be considered at a meeting of Local Government North Yorkshire and York on 5 December 2014. That meeting will also consider a recommendation that the potential for a Combined Authority covering parts of York, North Yorkshire and East Riding be assessed post-May 2015, taking account of investigatory work that is being commissioned into the costs and implications of such as model for YNYER.

2.0 RECOMMENDATIONS

- 2.1 That Members recommend to Council:
- (i) that Ryedale District Council supports the principle of and agrees to form part of a Joint Committee arrangement for economic development, regeneration, strategic planning and transport matters in York, North Yorkshire and East Riding; and
 - (ii) that the potential for a Combined Authority covering parts of York, North Yorkshire and East Riding be assessed post-May 2015.

3.0 REASON FOR RECOMMENDATIONS

- 3.1 To provide improved governance arrangements and partnership working for economic development, regeneration, strategic planning and transport in the York, North Yorkshire and East Riding (YNYER) area. The Joint Committee is also

expected to enhance the likelihood of Government investment in YNYER and of the devolution of powers to support economic growth.

- 3.2 The recommendation to assess, post May 2015, the potential for a Combined Authority for part or all of the YNYER area reflects the potentially greater advantages of moving to such a governance model, as outlined in the report at Annex A.

4.0 REPORT DETAILS

- 4.1 The detailed report to North Yorkshire and York Chief Executives that is appended at Annex A sets out the key considerations in relation to moving to either a Joint Committee or Combined Authority model for YNYER.

Julian Rudd Head of Economy and Infrastructure

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Background Papers:

'Combined Authorities' Report – 19 June 2014 P&R Committee:
<http://democracy.ryedale.gov.uk/documents/s18258/HEI%20Combined%20Authorities%20Consultation%20Report%2019%20June%202014%20Part%20A.pdf>

Chief Executives' Group – North Yorkshire and York

6 November 2014

York, North Yorkshire and East Riding LEP - Local Governance

1 Purpose of the Report

- 1.1 To consider and agree the preferred option for strengthening governance for York, North Yorkshire and East Riding for economic development and transport to maximise the opportunities of devolution and to attract investment

2 Background

- 2.1 The Government considers a range of factors when negotiating Growth Deals, including the strength of local partnerships. Strong partnerships can ensure that there is clear decision making over large areas, underpinned by a strong democratic mandate which simplifies the local government landscape for businesses, government and their agencies so that important investment decisions can be made in one place.
- 2.2 The extent and strength of local governance has been a major factor in City Deals and Growth Deals and appears to now be directly influencing the options for English devolution, with city regions being touted as the vehicle for achieving this following a vigorous and concerted campaign. This leaves an uncertain future for those area outwith city regions, such as the East Riding and parts of North Yorkshire. It is also reasonable to expect that the extent of governance arrangements established will also influence any review of LEP boundaries and arrangements following the election.
- 2.3 The recent Growth Deal offered by Government to the York, North Yorkshire and East Riding LEP area clearly took account of the limited progress made thus far in strengthening local governance for this area. However, the deal does require strengthened cooperation across YNYER in terms of planning and transport. The Deal requires that 'the LEP and local planning authorities commit to getting up-to-date Local Plans in place, deliver effective strategic planning by working together and across boundaries, and ensure delivery of housing in Local Plans'.
- 2.4 The Growth Deal also requires that 'The YNYER LEP (and its partners) and DfT (and its agencies) commit to working together proactively on long-term strategic road network planning to support local economic growth'. In order to secure greater responsibilities and finances, we need to demonstrate strong local governance.
- 2.5 To consider options for strengthening governance in the LEP area a Task and Finish group was set up to consider the alternatives and provide an options paper and recommendation back to the Chief Executives Group. The Group consists of Richard Flinton (North Yorkshire), Kersten England (York), Alan

Menzies (East Riding), Janet Waggott (Rydale), Jim Dillon (Scarborough), Andy Wilson (North York Moors) and James Farrar (York, North Yorkshire & East Riding LEP)

2.6 The Task & Finish group met in September 2014 and commissioned a report which provided an analysis and overview of governance and legal statuses. In addition it was agreed to produce a first draft of a high level spatial plan brought together, through engagement with Local Authorities from Local Plans and the LEP Strategic Economic Plan.

3 Potential Governance Arrangements

3.1 There are three models that are considered by government to be suitable for strengthening governance and ensuring that there is greater accountability for any public funding under the Growth Deal and for delivery of agreed projects and investments; namely:

- (A) A Formal Joint Committee
- (B) An Economic Prosperity Board (Similar to a Combined Authority but without the transport functions)
- (C) A Combined Authority

3.2 Transport issues remain a key barrier to delivery of strategic improvements, individual developments and many local plans. An Economic Prosperity Board, which excludes transport matters, therefore would not address the challenges and strategic growth issues of the LEP area. For the purposes of this paper we only consider Joint Committees and Combined Authorities.

3.3 The Table below provides a high level analysis of each model.

	Existing Structure	Joint Committee	Combined Authority
Addresses the long strategic economic challenges	Limited	Potentially – there is flexibility around which functions are included.	Yes – fully integrates transport and economic development and supports an agreed spatial approach and investment
Improves decision making	No. Very little joint decision making by local authorities.	Yes - Decisions can be formally delegated to a joint committee	Yes – Combined Authorities are approved by parliament with a formal legal status
Satisfies government demands for devolution	No	Partially - Recognised by Central Government as the minimum required to ensure suitable governance	Yes – Recognised by Central Government as the strongest form of local governance

		arrangements are in place	
Likely to increase investment attracted	No	Yes – to a lesser extent. Will enable the region to meet minimum requirements but unlikely to secure longer term funding	Yes – Allows for integration of budgets and the model most likely to achieve maximum devolution and maximise government investment.
Improves deliverability of Local Plans	No	Improved over current and could support a more strategic approach with HCA and developers Addresses duty to co-operate	Yes – will support a more strategic approach with HCA and developers Addresses duty to co-operate. If combined with shared elements of plan making this approach would support production of a Spatial Plan with development plan status.
Deliverable	Yes – already in place and functioning	Yes – Can be quickly and reasonably easily developed. The primary challenge will be agreeing responsibilities devolved to the Joint Committee	Would require all Local Authorities committing long term – A longer more formal process including consultation and approval by Secretary of State

4 Assessment of the Governance options in relation to YNYER requirements

Governance Model	Analysis
Existing Structures	<p>Current structures supported short term funding secured through the LEP Local Growth Deal.</p> <p>Two tier local government in North Yorkshire results in a siloed approach,. and complicated negotiations between county and districts, delaying developments.</p> <p>There is no spatial plan at either a county or a LEP level and transport strategy in NY does not support Local Plan delivery. Relationships and joint working is varied across the LEP area.</p> <p>The existing model supports overlapping LEP areas for East Riding, York, Harrogate, Selby & Craven however stronger governance in neighbouring areas places significant risk of long term sustainability.</p> <p>The current model has no formal legal status and would be insufficient to secure significant devolution through a deal with government. Funding would remain short term and inflexible.</p> <p>The staus quo means that it is more difficult for agencies such as the HCA and Highways Agency to understand anreact to strategic priorities. The HCA are moving to a 'continuous market engagement' model enabling a more strategic approach to identifying and delivering investments into housing priorities. This will involve working with local areas to understand the priorities and market failures and developing a funding package to address their specific needs. To maximise the potential for this approach, stronger collective governance, improved collaboration and joint working around a spatial plan will create the opportunity for more, and targeted investment to support delivery of local plans.</p> <p>This model does not meet local or national requirements and has significant risks in terms of achieving investment and devolution</p>
Joint Committee	<p>Seen by government as the minimum level of governance to support devolution. This is a flexible and relatively un-political model which allows for different relationships with different areas.</p> <p>There is flexibility around which powers are devolved to a joint committee, however a Local Authority may legally devolve powers.</p>

	<p>It supports spatial planning at a wider level and the duty to co-operate within local plans. This would enable wider regional working to help address some of the housing challenges within Local Plans and would support a stronger relationship with potential investment partners such as HCA & Highways Agency. It would also likely provide greater flexibility over local growth funding received from government.</p> <p>It could be created quickly and easily and provide a vehicle to better integrate and provide coherence between current bodies such as Housing Board, Devolved Local Transport Body, Spatial Planning & Transport Board.</p> <p>This model works well in an overlapping LEP area. Local Authorities can be members of separate Combined Authorities and Joint Committees.</p> <p>This would be an easy first step to build trust and a shared vision for the wider area. It would also demonstrate progress to government in strengthening local governance. This is the minimum recommendation</p>
<p>Combined Authority for York, North Yorkshire & East Riding</p>	<p>A combined Authority would be the optimum solution, best positioning the region to maximise investment and devolution. The benefits of a combined authority would be;</p> <p>Recognised by Central Government as the highest form of governance with the ability to last in the long term.</p> <p>A Combined Authority can attract additional functions and powers in their own right and Ministers have consistently stated that they would prefer to devolve powers to combined authorities because the types of powers that can be devolved would affect whole regions and across Council boundaries.</p> <p>A Combined Authority has full decision making powers that are given to it through an Order from the Secretary of State.</p> <p>This would enable effective spatial planning integrating strategic transport and local plans. This integrated approach would reduce delays caused by the current fragmented two tier approach and better align local growth and transport agendas.</p> <p>This approach could pool the limited resources of authorities, particularly within the 2-tier area, to provide a more capable</p>

	<p>and resilient team.</p> <p>It would maximise the potential for devolution of powers and funding and provide greatest flexibility in identifying and investing in local priorities</p> <p>A new Combined Authority is created by Order and cannot be disbanded or altered without the approval of the Secretary of State.</p> <p>This model provides the least flexibility in terms of change as the structure is more secure and harder to amend.</p> <p>In addition, Local Authorities are not allowed to be constituent members of more than one combined authority.</p> <p>Would require all Local Authorities to commit. The current situation in overlapping areas with East Riding a member of the Humber Joint Committee and York a non-constituent member of Leeds City Region Combined Authority make this a more complicated approach at the current time.</p> <p>Deliverability of this model could be revisited following the 2015 elections.</p>
<p>Combined Authority For North Yorkshire plus a Joint Committee with York & East Riding</p>	<p>As stated above a combined Authority would be the optimum solution providing greatest confidence to government to support devolution of funding and powers. The strengths of a Combined Authority are detailed above.</p> <p>With the complications of the East Riding & York memberships of neighbouring LEP structures, an alternative option would be to create a Combined Authority at a North Yorkshire level with a wider Joint Committee including York & East Riding to support the LEP functional economic geography.</p> <p>This would address the challenges of planning growth in a two tier authority area, whilst supporting wider spatial planning and prioritisation with York and East Riding. It would send a strong message to government about local governance and position the area for devolution.</p> <p>Timeframes for creating a Combined Authority are long and it would go beyond the General Election. There would be the option for York and/or East Riding to join a Combined Authority at a later date.</p> <p>This would deliver the benefits detailed in the Combined Authority section above whilst supporting the functional</p>

	<p>economic geography of the LEP</p> <p>The potential downside of this model is the resource requirement to service two new entities with more complicated governance. It could also encourage the 'break up' of the LEP geography post election 2015.</p> <p>This would be a strong model and a significant step forward, however with an election in 2015 it may be best reconsidered as part of a review considering a Combined Authority at a LEP level post elections.</p>
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- 4.1 Conclusion: The optimum model, which would maximise investment into the region would be a Combined Authority. However with overlapping LEP areas and the General Election in 2015, a Joint Committee should be progressed immediately with a Combined Authority at either a LEP or North Yorkshire level reconsidered post-election 2015.
- 4.2 A Joint Committee can be quickly and easily delivered, and could evolve into a Combined Authority post May 2015.
- 4.3 A key discussion point is what powers would be devolved to a joint committee. Across the country joint committees have been created with some or all of the following functions
- Powers with regard to setting and reviewing objectives for strategic infrastructure investments across the area
 - Transport Functions
 - Economic Development and Regeneration Functions
 - Funding
 - [other specific legislative powers]
 - Creation of jobs/houses etc
- 4.4 Should we decide to progress to a Combined Authority post May 2015, we will need to move quickly and demonstrate;
- A strong evidence base** – quantifying the contribution of our area to the national economy, in a way that stands up to scrutiny by economists and policy makers;
- An Economic 'Model'** – Create the rationale for equitable focus, investment and devolved responsibilities.
- Leadership** – the ability to speak with one voice and gain consensus from all of our constituents;
- Delivery Capability** – convincing decision makers that there is both strength and depth in resource to carry through the proposition to delivery.
- Clear Economic Priorities** – demonstrating to government the ability to prioritise at a regional level and deliver maximum economic impact

A clear Business case – demonstrating value for money, impact and economic of scale
Strong governance – Clear membership, governance and voting rights.

Appendix 1 provides a high level comparison of the three models legal statuses.

Appendix 2 provides draft Heads of Terms for a Joint Committee.

5 Recommendations

- 5.1 A report is presented to LGNYY recommending a Joint Committee for York, North Yorkshire and East Riding is formed immediately, with a review of the potential for a Combined Authority post-May 2015.

6 Appendices

- 6.1 **Appendix 1** provides a high level comparison of the three models and the legal issues.
- 6.2 **Appendix 2** provides draft Heads of Terms for a Joint Committee

James Farrar

Chief Operating Officer – York, North Yorkshire & East Riding Local Enterprise Partnership

6 November 2014

Appendix 1: HIGH LEVEL COMPARISON OF DIFFERENT GOVERNANCE MODELS

	Existing Structure	Joint Committee	Combined Authority
Achievability	Already in Place and has functioned to date.	Easy to set up with agreement by each authority.	<p>Takes time to set up:</p> <ol style="list-style-type: none"> 1. Review of existing and future arrangements 2. development of a scheme 3. approval of Secretary of State followed by draft order being laid before Parliament.
Governance	Not recognised by Central Government as a secure way to make decisions across the region	<p>Recognised by Central Government as the minimum required to ensure suitable governance arrangements are in place</p> <p>Decisions can be formally delegated to a joint committee.</p>	Recognised by Central Government as the highest form of governance with the ability to last in the long term.

Flexibility	Completely flexible	<p>Each Authority delegates its powers to the Joint Committee – could be different for each authority. Each authority, subject to any agreement, can then revoke those delegations.</p> <p>The Committee can easily flex to accommodate more powers as time develops.</p> <p>There is a concern that that such a model would not have the permanence and accountability that exists within a Combined Authority to attract, for example longer term infrastructure funding.</p> <p>Provides a flexible approach to the current position where there are overlapping LEP Boundaries.</p>	<p>A new Combined Authority is created by Order and cannot be disbanded or altered without the approval of the Secretary of State.</p> <p>This model provides the least flexibility in terms of change as the structure is more secure and harder to amend.</p> <p>In addition, Local Authorities are not allowed to be constituent members of more than one combined authority.</p>
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Funding	Least likely to attract the most funding			
Administration	Least burdensome administratively.	<p>Relative lack of bureaucracy – joint committee will require officer support.</p> <p>The Committee will need an authority to host the Committee and provide all necessary secretarial, legal and financial support (including Section 151 and Monitoring Officer Roles).</p>	<p>Gives Government some assurance that governance arrangements are in place</p>	<p>Provides the model that Government is promoting to secure the most confidence in attracting funding.</p>
Decision making	Has no formal decision making power		<p>Has some decision making powers that are delegated from each authority. Each authority can choose what powers and functions to delegate either exclusively or mutually to the Joint Committee..</p>	<p>Creates a completely new authority that needs to be administered.</p>
			<p>Has full decision making powers that are given to it through an Order from the Secretary of State. Functions can be exercised exclusively or mutually with each local authority.</p>	
Legal Basis	Informal arrangement		<p>Section 101(5) Local Government Act 1972 enables two or more local authorities to discharge any of their</p>	<p>The Local Democracy, Economic Development and Construction Act 2009 provides the legal basis for creating</p>

		<p>functions jointly and arrange for the discharge of those functions by a Joint Committee.</p> <p>If Executive Functions are being delegated to the Joint Committee, the Local Authorities (Arrangements for the Discharge of Functions) (England) Regulations 2012/1019 states the Committee should contain Executive Members.</p> <p>Regulations further state that the Committee would not allow for any co-option.</p>	<p>Combined Authorities and Economic Prosperity Boards.</p> <p>A Statutory Order needs to be passed to set up a new Combined Authority/Economic Prosperity Board.</p> <p>A Combined Authority can attract additional functions and powers in their own right, including the general power of competence.</p> <p>The Localism Act 2011 allows ministers to devolve powers to Councils, but ministers have consistently stated that they would prefer to devolve powers to combined authorities because the types of powers that can be devolved would affect whole regions and across Council boundaries.</p>
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Appendix 2 – Joint Committee Heads of Terms

In the Government's response to the Heseltine Review ("No Stone Unturned"), it was stated that they consider that a "Joint Committee of Leaders" is a minimum (with a Combined Authority being the strongest) governance arrangements to provide binding and long lived decision making structures in the area for devolving funding into the area.

Legally Councils can discharge their functions through Joint Committees and they can be comparatively easy to set up. How the Joint Committee is formed depends on whether it is carrying out Executive/Cabinet Functions or non-Executive (Council or Committee) functions or a combination of both.

A Joint Committee has no corporate status and is not a separate legal entity. All of the committee's assets therefore must be held by one of the constituent Councils in trust for the others as the lead authority or held jointly by each authority.

The Constitution of a Joint Committee is generally contained in a formal agreement entered into by the authorities concerned. The Agreement should cover a number of areas:

- The number of members of the joint committee
- The number of members which each authority may appoint
- The terms of office and other related matters

MEMBERSHIP OF THE JOINT COMMITTEE

Normally if the Joint Committee is exercising Executive Functions, every member appointed to the Joint Committee must be a member of that authority's Executive/Cabinet.

Legislation provides that where a Joint Committee comprises five or more local authorities, the membership of the joint committee may be either Executive or Non-Executive members.

However it should be noted that the Government would expect that the Joint Committee in this case would consist of the Leaders of each constituent council.

DRAFT HEADS OF TERMS FOR A PROPOSED JOINT COMMITTEE

Draft heads of terms for a proposed Joint Committee are attached below.

If there is agreement to progress with the proposal to create a joint Committee, it is suggested that a meeting is arranged with the Chief Legal Officers from each constituent authority to produce a full Terms of Reference for the proposed Committee.

HEADS OF TERMS FOR A POTENTIAL JOINT COMMITTEE

Section 1 : Context and Purpose

- 1.1 The Joint Committee is set up under the provisions of Section 102 of the Local Government Act 1972.
- 1.2 The Joint Committee aims to bring local authority partners in the region in a robust, formally constituted arrangement which will drive future investment in growth and jobs in the region.

Section 2: Functions and Funding

2.1 The [insert name] Joint Committee will act as a Joint Committee under Section 9EB of the Local Government Act 2000 and pursuant to Regulation 11 of the Local Authorities (Arrangement for the Discharge of Functions)(England) Regulations 2012 *[if Joint Committee is delegated Executive Powers]* and section 101 and 102 of the Local Government Act 1972 *[if delegated Council/Committee Powers][or both]*

2.2. The [insert name] Joint Committee will comprise of the following local authorities:

- Craven District Council
- Harrogate District Council
- Selby District Council
- Ryedale District Council
- Scarborough District Council
- Hambleton District Council
- Richmondshire District Council
- City of York Council
- East Riding of Yorkshire Council
- North Yorkshire County Council
- North York Moors
- Yorkshire Dales National Park Authority
- North York Moors National Park Authority

(the “Constituent Authorities”)

2.3 Political Proportionality rules will not apply to the Joint Committee

2.4 The overarching aim of the Joint Committee is to *[provide its constituent local authorities with a forum in which to address collaboratively issues relating to economic development, regeneration and strategic planning within its area]*

and to enable collective decision making on a wider geographical area from the Constituent Authorities]

Membership and voting rights

- 2.5 The Joint Committee comprises the Leader of each of the Constituent Authorities. The term of office of each member shall be for as long as the member is the Leader of the appointing Council.
- 2.6 Non-voting advisers, including a representative from the LEP (and Associate Councils) may attend the Joint Committee from any or all of the Parties or from other organisations as agreed. These advisers may participate in the debate but may not vote.

Sub-committees

- 2.7 The Joint Committee may establish sub-committees as it may determine.

Voting

- 2.8 [Voting will be weighted in accordance with the existing rules of voting – to be drafted]

New Membership and cessation of membership

- 2.9 New Councils may join the Joint Committee provided that the Executive and full Council of the joining parties *[if delegating Executive and Council functions]* and of all the Parties to the agreement

Chair and Deputy Chair

- 2.10 The Chair and Deputy Chair of the Joint Committee will be appointed from its members annually

Quorum

- 2.11 The Quorum of the Joint Committee will be [insert number] members

General Remit

[this is purely a draft and will need to reflect the combined ambitions of the partners]

- 2.12 The general remit of the Joint Committee is to :
(a) act as the local public sector decision making body for strategic economic development across the region

(b) to develop and subsequently monitor investment plans utilising Government and EU funds

(c) To be the Accountable body for decision making on the Local Growth Fund and EU funding streams as allocated by the YNYER LEP

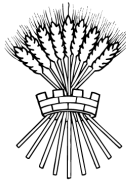
(d) to own, monitor and review the emerging economic strategies and associated investment plans

(e) to hold to account relevant bodies whose work impacts on the economic well-being of the region

Specific delegated Functions:

[Local Authorities can choose which specific functions they wish to delegate to the Joint Committee. A number of similar Joint Committees have been set up across the country which include having the following powers delegated to it]:

- Powers with regard to setting and reviewing objectives for strategic infrastructure investments across the area
- Transport Functions
- Economic Development and Regeneration Functions
- Funding
- [other specific legislative powers]
- Creation of jobs/houses etc



PART B:	RECOMMENDATIONS TO COUNCIL
REPORT TO:	POLICY AND RESOURCES COMMITTEE
DATE:	4 DECEMBER 2014
REPORT OF THE:	COUNCIL SOLICITOR ANTHONY WINSHIP
TITLE OF REPORT:	TIMETABLE OF MEETINGS 2015-2016
WARDS AFFECTED:	ALL

EXECUTIVE SUMMARY

1.0 PURPOSE OF REPORT

1.1 This report presents the draft timetable of meetings for 2015-2016 for approval.

2.0 RECOMMENDATION

2.1 That Council is recommended to approve the timetable of meetings for 2015-2016, attached as Annex A to this report.

3.0 REASON FOR RECOMMENDATION

3.1 To provide a timetable for all decision making, advisory and overview and scrutiny meetings for use by Members, officers, the public and other interested parties.

4.0 SIGNIFICANT RISKS

4.1 There are no significant risks relating to this recommendation.

5.0 POLICY CONTEXT AND CONSULTATION

5.1 A timetable of meetings is agreed and published for each municipal year. This is an essential part of making the Council's decision making process open and accessible to all interested parties. Management Team have been consulted on the draft timetable of meetings for 2015-2016.

REPORT

6.0 REPORT DETAILS

6.1 The draft timetable of meetings, attached as Annex A of the report, has been based on the meeting cycle used in 2014-15.

6.2 The schedule at Annex A takes account of particular reporting requirements relating to the Annual Governance Statement and Statement of Accounts. No meetings have been scheduled to coincide with Maundy Thursday (24 March 2016), the Ryedale Show (28 July 2015), the Police and Crime Commissioner Elections (5 May 2016) and the Local Government Association Conference (30 June-2 July 2015). Mondays have also been kept free of meetings as this is when the majority of parish and town councils meet.

6.3 Members have the option to approve, amend or reject the draft timetable of meetings attached at Annex A. If the current draft timetable is not acceptable to Members, an alternative will need to be agreed.

7.0 IMPLICATIONS

7.1 The following implications have been identified:

a) Financial

The costs of meetings within the Council are built into existing budgets.

b) Legal

None.

c) Other (Equalities, Staffing, Planning, Health & Safety, Environmental, Crime & Disorder)

None. An equality impact assessment was carried out four years ago when start times to meetings were reviewed.

8.0 NEXT STEPS

8.1 Once the timetable of meetings has been approved it will be published on the Council's website using the Modern.gov committee management system.

Anthony Winship
Council Solicitor

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Background Papers:
None.



TIMETABLE OF MEETINGS MAY 2015 TO MAY 2016

COMMITTEE	MAY 2015	JUN	JULY	AUG	SEPT	OCT	NOV	DEC	JAN 2016	FEB	MAR	APR	MAY	Day
Council	21*		9		3	8		10		23 Tues	3	14	19*	Thurs
Policy & Resources		18			24		26			4	31			Thurs
Scrutiny		25				1		3		18		7		Thurs
Audit			30		23 Wed		5		28			21		Thurs
Planning Committee and Licensing Committee	28 Thurs	23	21	18	15	13	10	1 & 22	19	16	15	12	10	Tues (6pm)
Resources Working Party					10		12		21		17			Thurs
Parish Liaison Meeting		10				21								Wed (7pm)
Member Development					9	14	11	9	13***		9	13		Wed

All meetings start at 6.30pm unless otherwise indicated.

NOTES

- * Annual Council at 3 pm
- ** Reserve date for business not transacted on 23 February 2016
- *** Budget Briefing

ELECTIONS

5 May 2016 – Police and Crime Commissioner Election

Bank Holidays

Spring Bank Holiday	-	Monday 25 May 2015
Late Summer Bank Holiday	-	Monday 31 August 2015
Christmas Bank Holiday	-	Friday 25 & Monday 28 December 2015
New Year's Day Holiday	-	Friday 1 January 2016
Council Offices closed	-	Friday 25 Dec 2015 to Fri 1 Jan 2016 inclusive
Easter	-	Friday 25 March and Monday 28 March 2016
May Day	-	Monday 2 May 2016

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